

15.1.24 Highways Agenda _____	2
AGENDA ITEM 07 - 25.9.2023 Highway Minutes.APPROV _____	5
AGENDA ITEM 08(a) - Melksham LHFIG Meeting Notes 02-11-23 FINAL ____	15
AGENDA ITEM 08(a) - APPENDIX 1 - Melksham LHFIG Expenditure 2023- 24- As of 15th Nov 23 V1 _____	34
AGENDA ITEM 08(a)(i) - A350 Beanacre Signs Email from Highways _____	35
AGENDA ITEM 08(a) A350 - Westlands Lane Weight Limit Signing VER 1 ____	38
AGENDA ITEM 08(a)(i) - A350 signage - confirmation of funding _____	39
AGENDA ITEM 08(a)(iii) - Drop Kerbs, Bowerhill Issues 9-22-12 & 9-22-13 ____	43
AGENDA ITEM 09(a) - Woodrow Road - Request for village gate _____	45
AGENDA ITEM 09(a) - Woodrow Road - Request for Slow Sign painted on road _____	47
AGENDA ITEM 09(b) One way for New Road request _____	48
AGENDA ITEM 09(c) - Berryfield Lane and request for resurfacing and road markings _____	50
AGENDA ITEM 09(d) - Westinghouse Way, vehicle parking concerns _____	52
AGENDA ITEM 09(e) Request for bollards on pavement opposite Tesco Express, Bowerhill _____	55
AGENDA ITEM 12(a) - Westlands Lane Speeding Concerns - Email to resident _____	56
AGENDA ITEM 12(a) - Westlands Lane Info regarding accident in March 2023 _____	59
AGENDA ITEM 12(b)(i) - Pathfinder Way Speed Survey Results - Email ____	62
AGENDA ITEM 12(b)(i) - Pathfinder Way Melksham SUMMARY _____	63
AGENDA ITEM 12(b)(i) - Community Speed Watch Criteria for intervention ____	64
AGENDA ITEM 12(b)(i) - Pathfinder Way Traffic Survey Results - Setting up a CSW teamv4 _____	65
AGENDA ITEM 12(b)(ii) - Email from Street Lighting re SID locations _____	66
AGENDA ITEM 12(b)(ii) - New SID Schedule _____	68

AGENDA ITEM 12(c) - Community Speedwatch 1st letter figures for speeding offences _____	69
AGENDA ITEM 12(d) - LCWIP Response _____	70
AGENDA ITEM 12(e) LCWIP - Response to Hiperton to Melksham Active Travel Route - Stage 4 audit _____	76
AGENDA ITEM 12(d) - Walking route for those from Semington Road to proposed new footpath along Western Way _____	80
AGENDA ITEM 12(d) - LCWIP Response Other Issues Map referred to in response _____	81
AGENDA ITEM 13 - Parish Steward Days for 2024 _____	82



MELKSHAM WITHOUT PARISH COUNCIL

Clerk: Mrs Teresa Strange

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Monday, 8 January 2024

To all members of the Council Highway & Streetscene Committee: Councillors: John Glover (Council Chair), David Pafford (Council Vice-Chair); Alan Baines, Terry Chivers, Mark Harris and Robert Shea-Simonds

You are invited to attend the Highway & Streetscene Committee Meeting which will be held on **Monday, 15 January at 8.00pm** at **Melksham Without Parish Council Offices (First Floor), Melksham Community Campus, Market Place, SN12 6ES** to consider the agenda below:

TO ACCESS THE MEETING REMOTELY, PLEASE FOLLOW THE ZOOM LINK BELOW. THE LINK WILL ALSO BE POSTED ON THE PARISH COUNCIL WEBSITE WHEN IT GOES LIVE SHORTLY BEFORE 7PM.

Click link here:

<https://us02web.zoom.us/j/2791815985?pwd=Y2x5T25DRIVWVU54UW1YWWE4NkNrZz09>

Or go to www.zoom.us or Phone 0131 4601196 and enter: **Meeting ID: 279 181 5985** **Passcode: 070920**. Instructions on how to access Zoom are on the parish council website www.melkshamwithout.co.uk. If you have difficulties accessing the meeting please call (do not text) the out of hours mobile: 07341 474234

Yours sincerely

YOU CAN ACCESS THE AGENDA PAPERS HERE

Teresa Strange
Clerk



Serving rural communities around Melksham

AGENDA

1. **Welcome, Announcements & Housekeeping**
2. **To receive Apologies and approval of reasons given.**
3. **a) To receive Declarations of Interest**
 - b) To consider for approval any Dispensation Requests received by the Clerk and not previously considered.**
4. **To consider holding items in Closed Session due to confidential nature**

Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during consideration of business, where publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.
5. **Public Participation**
6. **To appoint a Vice Chair following the resignation of Councillor Stefano Patacchiola.**
7. **To note Minutes of last Highways & Street Scene Committee meeting held on 25 September 2023 and updates on actions taken.**
8. **Local Highways & Footpath Improvement Group (LHFIG)**
 - a) To note Minutes and action log of Local Highways & Footpath Improvement Group (LHFIG) meeting held on 2 November 2023.**
 - (i) **Issue 9-23-10:** A350 Beanacre signs indicating the weight limit on Westlands Lane. To note proposed signage to be installed and funded from a separate Wiltshire Council central highways budget.
 - (ii) **Issue 9-23-11:** A365 Bowerhill, Devizes Road junction with Hornchurch Road: Request to introduce double white line system to prevent overtaking. To consider proposed options.
 - (iii) **Issues 9-22-12 & Issue 9-22-13** Halifax Road, DeHavilland Road & Dowding Way, Bowerhill: Request for drop kerbs/footway Improvement. To note the Council's 50% contribution of £3,266.37 towards the total cost of the project has been paid.
 - (iv) **Issue 9-19-11:** Portal Road, Bowerhill: Request for Bowerhill name plate and white gates. To note the Council's 50% contribution of £855.40 towards the total cost of the project has been paid.
9. **To consider requests for support by the Parish Council including requests for the Local Highways & Footpath Improvement Group (LHFIG) next meeting on 8 February 2024:**
 - a) To consider a request for a 'village gate' and 'SLOW' sign painted on Woodrow Road in order to slow traffic down.**
 - b) To consider a request for one-way traffic on New Road.**

- c) To consider a request for road surface repairs and road markings on Berryfield Lane.
- d) To note concerns regarding vehicles parking on both sides of Westinghouse Way, Bowerhill.
- e) To consider a request for bollards on the pavement opposite Tesco Express, Blenheim Park, Bowerhill to stop vehicles parking on the pavement.

10. To receive feedback from the Area Board (Highway Focused Meeting) held on 6 December 2023.

11. Proposed A350 Bypass (Standing Item): To note any updates since the last meeting. To note the M4 to Dorset Coast Strategy Study is now complete. The findings were due to be made available Autumn 2023 and as yet have not been published.

12. Road Safety/Speed enforcement

- a) **Westlands Lane.** To note concerns of speeding and consider submitting a request for a Traffic Survey.
- b) **Speed Indicator Devices (SID)/ANPR Cameras**
 - i) To note following a traffic survey, Pathfinder Way, Bowerhill has qualified for a SID/Community Speedwatch.
 - ii) To note updated SID schedule and correspondence from Street Lighting.
 - iii) To note update on SID installation from Council's contractor and consider a way forward.
- c) **Community Speedwatch.** To note data on 1st letters for speeding offences issued during period July 2020-November 2023.
- d) **Local Cycling and Walking Infrastructure Plans (LCWIPs) consultation.** (Deadline extended to 5 February). To consider proposed response to Wiltshire Council's consultation. <https://calne-and-melksham-lcwip.commonplace.is/en-GB/news/deadline-extended>
- e) **Road Safety Working Group.** To note meeting scheduled for Monday 29 January at 7.00pm and to consider membership of the group. Membership of group: Councillors Holt, Richardson, Russell & Shea-Simonds

13. Parish Steward. To note update on additional Parish Steward days allocated to the Parish Council.

Copied to All Councillors

MINUTES of the Highways & Streetscene Committee of Melksham Without Parish Council held on Monday 25 September 2023 at Melksham Without Office Space (First Floor), Melksham Community Campus, Market Place, Melksham, SN12 6ES at 7.00pm

Present: Councillors Alan Baines (Committee Chair), John Glover (Chair of Council), David Pafford (Vice Chair of Council), Mark Harris, Stefano Patacchiola JP and Robert Shea-Simonds

In attendance: Wiltshire Councillor Nick Holder (Bowerhill) and 1 Member of public

Officers: Teresa Strange, Clerk & Lorraine McRandle, Parish Officer

193/23 Welcome, Announcements & Housekeeping

Councillor Baines welcomed everyone to the meeting, noting the member of public had been shown the evacuation procedures for the building and understood that the meeting was being recorded and would be published.

194/23 To receive Apologies and approval of reasons given

It was noted Councillor Chivers was not present and had not tendered his apologies, however, he had recently been in and out of hospital and therefore may have been admitted again.

Resolved: To accept the reasons for absence of Councillor Chivers.

195/23 a) To receive Declarations of Interest

There were no declarations of interest.

b) To consider for approval any Dispensation Requests received by the Clerk and not previously considered

None received.

196/23 To consider holding items in Closed Session due to confidential nature *Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during consideration of business, where publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.*

There were no items to be discussed in confidential session.

197/23 Public Participation

Standing Orders were suspended to allow Members of the public and Wiltshire Council representatives to speak.

A representative of Redstocks Livery attended the meeting requesting warning signage alerting drivers of horses crossing the A365 over to Bollands Hill from Redstocks, as well as horses in the area on Bollands Hill, Seend, following the recent accident near to the livery, resulting in the death of a horse rider. A request was also made for the signage warning drivers of a 'slow bend' needed to be visible at all times, which was not the case on the day of the accident, as well as a reduction in the speed limit and inclusion of rumble strips just before the double bend on Bollands Hill.

Councillor Baines explained that whilst Redstocks and the A365 over to Bollards Hill was in the Parish, Bollands Hill itself was in Seend and therefore any requests should be directed to Seend Parish Council and the Devizes LHFIFG. This Council could consider a request to the Melksham Local Highway & Footway Improvement Group (LHFIFG) for some form of warning signage on the A365, once the inquest had taken place and the Coroner had issued their report.

The Clerk explained she had already contacted Seend Parish Council who had been advised not to comment until there had been an inquest and the Coroner had issued their report. Wiltshire Councillors for the area were also aware of the request and advice submitted to Seend Parish Council.

Wiltshire Councillor Nick Holder whilst sympathising with the concerns, stated until the outcome of the inquest and Coroner's report had been issued Wiltshire Council could not undertake any improvements.

Wiltshire Councillor Holder provided background to the request for warning signage of children at play on Magister Road green area, which children now play on following a change in the grass cutting regime.

A request had also been received from a resident for safety barriers on the footpath between Kittyhawk Close and Magister Road, Bowerhill in order to slow cyclists down.

Wiltshire Councillor Holder explained he was aware of concerns of a bin lorry parked opposite Tesco on Falcon Way, Bowerhill near to the recent footpath which had been repaired following a heavy vehicle parking on it. As Cabinet Member for Environment at Wiltshire Council he'd had a robust conversation with Waste

Management who had advised their waste contractors not to park there and have been advised if they damage the footpath, they will be liable for costs of repairs.

Standing Orders reinstated.

198/23 To note Minutes of last Highways & Street Scene Committee meeting held on 5 June 2023 and updates on actions taken

Members noted the minutes of 5 June and various actions taken.

a) To note correspondence from Principal Engineer Manager re provision of Real Time Information (RTI) in new Bus Shelters, Semington Road (Min 40(a)/23 – LHFIG Issue 9-22-10 and consider way forward.

Following a request to Highways if the bus shelters to be installed could be provided with Real Time Information (RTI), Highways had responded that there was currently no funding available to install RTI and unfortunately, there were difficulties in arranging an electrical supply in order to provide ducting in readiness for RTI at a future date.

Councillor Glover queried why solar panels could not be used instead to power RTI and the lights, as this would not require the road being re-dug up in order to install any electric supply.

It was also noted if solar could be installed the provision of battery storage would be useful.

Recommendation: To suggest to Wiltshire Council the provision of solar panels be explored, in order to power future RTI and lights, negating the need for digging up the road again.

Commented [L1]: Clerk emailed WC on 8 November and chasing update.

b) To note correspondence from Highways Area Engineer in response to query from a business on Lysander Road, Bowerhill to concerns of a damaged verge outside their premises and request to take ownership (Min 41(b)/23) and consider any future action.

Members noted the correspondence between the Highway Area Engineer and business owner on Bowerhill Industrial Estate regarding a request to take ownership of the verge outside their premises and felt this was an issue between the two parties to resolve.

199/23 Local Highways & Footpath Improvement Group (LHFIG)

a) To note Minutes and action log of Local Highways & Footpath Improvement Group (LHFIG) meeting held on 3 August 2023.

Councillor Baines explained an update on the Beanacre Gateway at the northern end of the village had been provided by the Highway Engineer at the recent Road Safety Working Group meeting.

Proposals not only included the gateway feature but also centre hatch markings and countdown markers to the gateway on the carriageway and hoped once installed would slow vehicles down.

It was hoped that a 'goodwill gesture' from Wessex Water, who were currently installing mains drainage in Westlands Lane would cover some or all of the costs. They were yet to confirm if this was something that they would be funding but it was on their shortlist.

The Clerk explained at the meeting it was suggested visual cues were useful in some areas to remind drivers they were in a village and therefore slow down and noted the Council had been looking to replace the wooden bus shelter near Westlands Lane and whether the installation of a more prominent style bus shelter, which was more conspicuous would give visual cues to drivers they were in a village and therefore slow down, which Members agreed.

Councillors Baines noted the particular shelter was in the middle of the village and not at the beginning and therefore not where people would be slowing down.

Councillor Patacchiola queried when the proposed consultation on Dunch Lane was due to take place by Melksham Town Council, as it was understood this was due to take place earlier in the year.

Councillor Baines understood this consultation had not taken place as yet.

Recommendation: For the Clerk to forward a copy of the Beanacre gateway proposal to Wessex Water with a reminder of their offer of a 'good will gesture' for some funding.

Commented [L2]: Wessex Water confirmed they would not contribute towards the costs of the Beanacre Gateway.

200/23 To consider residents' requests for support by the Parish Council including requests for the Local Highways & Footpath Improvement Group (LHFIG) next meeting on 2 November 2023:

a) To consider a request from Wiltshire Councillor Nick Holder for the installation of 'children at play' signage on Magister Road

Members considered the request received from Wiltshire Councillor Nick Holder who had been approached by a resident seeking the installation of 'children at play' signage on Magister Road green in order to slow vehicles down on approach to the green.

Recommendation: To submit a request for 'children at play' signage to the Local Highways & Improvement Group (LHFIG) for consideration.

Commented [L3]: Submitted to LHFIG. At 2 November meeting LHFIG agreed to move to Live Priority Schemes. Estimated cost £100.

b) To consider a request for the installation of safety/staggered barrier to slow bikes entering Kittyhawk Close from Magister Road, Bowerhill

Members considered a request for the installation of safety/staggered barriers to slow cyclists down coming out onto Kittyhawk Close from Magister Road, Bowerhill.

Having discussed the request at some length it was suggested not to progress this request, as a barrier would be ineffective in deterring cyclists, given barriers would have to be so far apart in order to accommodate wheelchairs and buggies, they would also restrict access for bin emptying and maintenance of the play area.

Recommendation: Not to progress this request.

c) To note concerns at vehicles parking on footpath on Falcon Way (opposite Tesco Express) and actions taken

Members noted the actions taken and discussions with the waste management company to remind their drivers not to park on the pavement.

d) To consider request from Councillor Harris for the installation of 'Access Protection Road Marking (Bar Marking)' on Halifax Road near dropped kerb leading to Sunderland Close

Councillor Harris explained that since the dropped kerb had been installed, he had often noticed vehicles parked across it

and therefore blocking people in wheelchairs etc from being able to cross the road at this point.

The Clerk noted a similar request had been received for Tedder Gardens, however, as Pathfinder Place was yet to be adopted Taylor Wimpey had been asked to install access protection markings prior to hand over to Wiltshire Council.

Recommendation: To submit a request to the Local Highway & Improvement Group (LHFIG) for access protection markings at the above location for consideration.

Commented [L4]: Request submitted LHFIG: At 2 November meeting LHFIG agreed to move to Live Priority Scheme with no requirement for 3rd party contribution.

201/23 Proposed A350 Bypass (Standing Item): To note any updates since the last meeting.

a) National Highways.

Members noted the M4 to Dorset Coast Strategy Study was now complete with the findings due to be made available in Autumn 2023.

202/23 Footpaths

a) Footpath 107 Melksham & Melksham Without Path No 151 Rights of Way Modification Order. To note the decision of the Planning Inspectorate to approve modification of the Definitive Map

Members noted with regret the Planning Inspectorate had approved the modification of the Definitive Map to include two new rights of way.

Commented [L5]: Definitive Map updated and new maps issued.

b) Chapel Lane Bridleway (No: MELW99). To note update from Rights of Way regarding signage of the bridleway

Members noted the request to Rights of Way for improved signage for MELW99 bridleway, following a concern from a resident at the inadequate signage.

203/23 Road Safety/Speed enforcement

a) To receive feedback from road safety working party meeting held on 19 September and consider next steps

Some members felt it was a useful meeting, with Members feeding back on what was discussed at the meeting, such as the procedure to review speed limits and rules regarding the installation of warning/speed signage.

It was noted in order to undertake a review of a speed limit this would cost £2,900 and could result in a recommendation to not change the speed limit.

Councillor Baines noted with regard to the most recent traffic survey undertaken on Bath Road, Shaw it had indicated that the majority of traffic was below 40mph, which was the actual speed limit. However, another traffic survey could be undertaken, if Members requested one.

It was noted gateway signage similar to that being installed at Beanacre could be installed approaching Shaw, Shaw Hill and Corsham Road in order to slow traffic down, however, this would have to be considered at a future meeting, as it was not included on the agenda for consideration.

The meeting was reminded currently there was a request for 30mph roundels on Shaw Hill and Corsham Road with the Local Highway & Improvement Group (LHFIG) for consideration. Therefore, it was suggested the Parish Council wait and see how effective these were and to investigate other options, if they proved ineffective. A crossing was due to be installed on Corsham Road as part of the allocation at Middle Farm in the Neighbourhood Plan and hopefully, this would slow traffic down on Corsham Road.

The Clerk explained Councillor Richardson had provided notes of the meeting, and asked if Members were happy to approve the list of actions coming out of the meeting, with Councillor Shea-Simonds asking to record the committee's thanks for these notes.

Members discussed the list of suggested actions/approaches and a way forward, noting whilst logging incidents would be a good database when considering requests in future that unless these were reported to the Police or Local Authority there would be no official record to refer to, in order to support a request.

It was suggested if the Road Safety Working Group were to meet again, the aims and objectives needed to be separated out from the actions.

Recommendation: For the Road Safety Working Group to go through the list of actions and bring recommendations to a future meeting for consideration.

Commented [L6]: Next working group meeting to be held on 29 January.

b) Speed Indicator Devices (SID)/ANPR Cameras

i) To approve costs associated with retrieving the data from the Evolis Device

The Clerk explained unfortunately this information had not yet been received from the Council's contractor and understood the devices had not been installed since being collected from the offices, several weeks ago, due to staff shortages.

Members noted with disappointment the devices had not been installed and highlighted the device's battery life should now last longer, since being recalibrated and therefore could be installed for longer periods, if necessary, if the contractor was having staffing issues and could not stick to the 2-week rota.

Recommendation: To negotiate with the contractor to at least deploy the devices.

ii) **To consider correspondence from Semington Parish Council regarding installation of ANPR camera at Semington Road Bus Gate**

Councillor Baines informed the meeting this issue was with the Local Highway & Footway Improvement Group (LHFIG) and was an issue which affected Semington village, however, the gate was located in parish and therefore both councils were working on this together. It was highlighted Councillor Jonathon Seed was the Wiltshire Councillor Melksham Without West & Rural, which covered this area and he had requested the gate be replaced, as it was broken and could not be closed properly. It was noted once this had been replaced enforcement action could take place.

The Clerk informed the meeting she had heard anecdotally that a local business was using Semington Road via the bus gate to test drive their vehicles and whether this Council wished a letter to be sent reminding them this was illegal. Members expressed caution on taking this course of action without further evidence.

iii) **To consider traffic survey results for Pathfinder Way (if received) – to be undertaken in September**

Whilst it was understood the survey had taken place, the results were yet to be forwarded to the Parish Council.

c) **Hilperton to Melksham Active Travel Route – Stage 4 Audit**

i) **To consider response to comments submitted to audit and consider submitting concerns of cyclists on wrong side of the road to LHFIG, as raised in safety audit**

It was noted the Parish Council had submitted comments to the Hilperton to Melksham Active Travel Route – Stage 4 audit, including concerns at cyclists crossing to the wrong side of the road when they reached the southernmost entrance to the mobile home park.

Clarification had been sought whether this issue was being dealt with via the audit or needed to be raised with the Local

Commented [L7]: Contractor contacted several times and no response received. Subsequently went to Full Council on 13 November. With a recommendation to write to the contractor to inform them they were in breach of their contract. Contractor responded to say unaware of situation as staff member off sick and wished to rectify.

Commented [L8]: LHFIG agreed given commitment of Police to undertake enforcement and metro count to be undertaken in January 2024 to review situation at February 2024 meeting. The gate has been repaired and new keys provided.

Highway & Improvement Group (LHFIG) for consideration and therefore approved by this committee, with confirmation received earlier in the day from Highways that this matter would be picked up by the Stage 4 audit.

ii) To note correspondence to Michelle Donelan MP from Councillor Caroline Thomas, Cabinet Member – Highways, Transport, Street Scene & Flooding in response to concerns of a resident at speeding on Semington Road and the negative impact on cycling and pedestrian road safety

Members noted the correspondence between Michelle Donelan MP and Councillor Caroline Thomas regarding road safety on Semington Road and the various actions undertaken by Wiltshire Council to address concerns and the various road safety initiatives available.

d) To consider concerns of the safe passage of horses and riders from Redstocks, following recent fatality on Bollands Hill, Seend

Whilst noting the concerns raised, it was highlighted the accident had taken place in Seend and not the Parish, however the Livery was in the parish and horses and riders crossed the A365 which was in the parish. The Parish Council would have to wait until the outcome of the inquest and Coroner's report had been issued, in order to consider the request for safety signage in conjunction with Seend Parish Council.

204/23 Trucks/Trailers Parking on the side of the road at Bowerhill

a) To consider submitting additional comments to the planning application PL/2023/01008 as vehicles parking on the roadside

The Clerk explained vehicles from Milestone (Wiltshire Council's Highway Contractor) had been noted parked outside their premises on Lancaster Road, Bowerhill and therefore had placed this item on the agenda in case Members wished to submit additional comments on the planning application, which had yet to be approved. The Clerk had recently had an informal discussion with the Head of Wiltshire Council Highways and it had appeared vehicles were no longer parking on the side of the road, which was confirmed by Councillor Harris.

b) Following agreement of Wiltshire Council Cabinet to invest an extra £10m into road surfacing, to agree list of suggested areas for improvements

This item had been placed on the agenda, in order to draw up a list of suggestions for consideration by Wiltshire Council, with the A365 Devises between the Turnpike Garage and Redstocks having previously been put forward as a suggestion for improvements.

However, it was noted the programme would begin with Wiltshire Council identifying the roads due to be resurfaced and Area Boards given the opportunity to comment, before the work programme begins in April 2024.

Therefore, it was suggested the Council await information from Wiltshire Council.

c) To note Wiltshire Council's next Area Board meeting on 6 December will have a Highways focus

It was noted the Area Board meeting on 6 December 2023 would have a highway focus and therefore hopefully the list of suggested improvements would be available at the meeting.

Meeting closed at 8.53pm

Signed:.....
Chair, Full Council 9 October 2023

Melksham Local Highways & Footway Improvement Group

	Item	Update	Actions and recommendations	Who
Melksham LHFIG – Meeting Notes - Thursday 2nd November 2023 at 18:00 hrs				
1.	Attendees and apologies			
	Attendees:	Cllr Mike Sankey – Chair, Cllr Jonathon Seed Cllr Jon Hubbard, Cllr Nick Holder Cllr Phil Alford, Jonathon Tapper – Steeple Ashton PC Colin Wade – Semington PC, Pat Aves - Melksham TC Sarah Dow – Clerk to Keevil PC, Pat Tucker - Keevil PC Alan Baines – Melksham Without PC, Mary Winterburn - Great Hinton PC, Andy Cadwallader – Area Highway Engineer, Martin Rose – Principal Traffic Engineer Mark Stansby – Principal Traffic Engineer		AB
	Apologies:	Linda Roberts - Melksham TC		
2.	Notes of last meeting			
		The notes of the previous LHFIG meeting held on 03/08/23 2023 were presented to the Area Board at its 12/09/23 meeting with members passing all recommendations.	LHFIG to note.	All

Melksham Local Highways & Footway Improvement Group

	Item	Update	Actions and recommendations	Who
3.	Financial Position			
		<p>The closing balance for 2022/23 is now confirmed at £51,247.70 (see Appendix 1). This surplus is carried forward to this financial year.</p> <p>The current balance for 2023/24, less previous commitments stands at £44,431.53</p>		AB
4.	Live Priority schemes			
a)	Issue 6055 – Broughton Gifford - Gateways and Traffic Management measures.	<p>The outstanding bollards have now been installed and we await the bill from our contractor.</p> <p>Remedial work to the road markings is to be done imminently. https://www.google.com/maps/</p>	<p>Remedial works now complete. Awaiting billing for additional bollards.</p> <p>Remove from next Tracker.</p>	
b)	Issue 9-20-9 Melksham Sandridge Road – request to improve footway link to Maple Close	<p>The Legal Team report that the final document was issued to the Landowner via his solicitor for sign-off at the end of May, but this has yet to be returned. The Town Clerk has since advised that the landowner has passed away, but his partner will now oversee matters. For legal reasons, it is likely to further delay this project.</p> <p>Once the legal process has been completed, Highways will instruct the arborist team to remove the hedgerow and root system and erect Haras fencing to maintain a boundary between the highway and private property.</p>	<p>Town Council to continue to liaise with the landowner's legal team to move this matter forward.</p> <p>Works on hold whilst Legal issues (probate) relating to free dedication with new owners is resolved. Completion unlikely in 23/24. Update at next meeting</p>	MR Town Council

Melksham Local Highways & Footway Improvement Group

	Item	Update	Actions and recommendations	Who
		<p>This work is anticipated to take place in November. Once completed, the Town Council can mobilise their builder to construct the new boundary wall.</p> <p>Work to widen the path is programmed to commence on 2nd January next year and should be completed within 10 days, although the programme might be affected should the legal process stall.</p> <p>https://www.google.com/maps</p>		
c)	<p>Issue 9-22-12 Bowerhill Halifax Road – request for drop kerbs to link Brampton Court with Sunderland Close</p> <p>Issue 9-22-13 Bowerhill DeHavilland Place and Dowding Way – Request for footway extensions and drop kerbs</p>	<p>Issue submitted by Melksham Without Parish Council</p> <p>The work at both sites has been completed under a single Order. Interim bills have been received to the value of £6,452.73. HIAMS order M00027</p>	<p>Final account received for £6452.73. Invoice request to PC raised 30/10/23.</p> <p>Remove from next tracker.</p>	MR
d)	<p>Issue 9-22-17 –</p> <p>Melksham Without (various roads) Request for Parking Control Measures</p>	<p>Issue Submitted by Melksham Without Parish Council</p> <p>Request for a Parking Review at the following locations:</p> <ul style="list-style-type: none"> • Semington Canal Bridge • Lancaster Road Bowerhill • Avro Way Bowerhill • Merlin Way Bowerhill • Mitchell Drive Bowerhill 	<p>Mark S has commenced review. Update to be provided at next meeting.</p>	MS

Melksham Local Highways & Footway Improvement Group

	Item	Update	Actions and recommendations	Who
	To also include Issues 9-23-3 Beanacre, 9-23-5 Bowerhill and 9-23-7 Melksham	<p>It was noted that the canal forms the boundary between Melksham Without and Semington Parishes and that measures would be needed on both sides of the bridge.</p> <p>Semington Parish confirmed that they are content for measures to be included on their side of the bridge but no other sites have been identified for review within their Parish.</p> <p>Investigation work to commence late July / early August.</p>		
e)	Issue 9-19-11 Bowerhill Portal Road – Request for Bowerhill nameplate and white gates	<p>Issue submitted by Melksham Without Parish Council</p> <p>An order (M00174) has been placed to undertake this work. Contractor is currently awaiting delivery of the gate.</p> <p>https://www.google.com/maps</p>	<p>Order Value £2422.10</p> <p>Works complete but awaiting final account.</p> <p>Invoice to be raised for MWPC</p>	MR
f)	Issue 9-22-2 Melksham The Crays – request for drop kerbs	<p>Issue submitted by Melksham Town Council</p> <p>The work has been completed and an interim bill has been received to the value of £2,388.78.</p> <p>Highways to chase contractor for outstanding bills.</p>	<p>Final account submitted. Cost of £2388.78.</p> <p>Invoice request for MTC raised 01/11/23</p> <p>Remove from next tracker</p>	MR
g)	Issue 9-22-11 A350 Beanacre - request for measures to control entry speed at north end of village	<p>Issue submitted by Melksham Without Parish Council</p> <p>Design work now underway. Proposals and an estimate will be issued to the Parish in advance of the next meeting.</p>	<p>Plans submitted to Melksham Without for consideration. Projected cost of both road markings / Gates, Signs is £13,300.</p> <p>Alternate option to omit Central Hatching / road</p>	MS

Melksham Local Highways & Footway Improvement Group

	Item	Update	Actions and recommendations	Who
		https://www.google.com/maps	Studs and only install gates, signs, yellow transverse base at a cost of £6600. Remaining work to be picked up as part of future MM. MWPC have confirmed their preference for this option and member agreed for this to progress to implementation. MWPC 50% contribution.	
h)	Issue 9-22-20 Keevil, Martins Road – request to alter barriers and improve condition of footpath surface.	Issue submitted by Keevil Parish Council Issue concerns Right of Way, KEEV27 which provides access to the recreation ground. Resurfacing work has been completed by the ROW team’s contractor and we await their bill. Highways have removed the life expired safety barrier and provided new drop kerbs and hard standing. With the Parish’s brief to make the path more accessible for buggies and wheelchair users, and taking into account the slow speeds and low traffic volume on Martins Road, officers decided against replacing the barrier. However, having received concerns from parishioners about this decision, the Parish have asked for a new, smaller barrier to be installed. This was agreed at a site meeting and Highways have this in hand. https://www.google.com/maps/	Barrier works complete Note increase in costs from original estimate of £10,650 to £13,200. PC to be invoiced for 25% contribution.	MR
i)	Issue 9-22-22	Issue submitted by Melksham Without Parish Council	Louvres fitted to signal heads 25/09/23. Site to be monitored for residual problems following the change. Estimated cost £460.00. Awaiting	MR

Melksham Local Highways & Footway Improvement Group

	Item	Update	Actions and recommendations	Who
	Shaw Corsham Road – request to reinstate louvre shuttering on approach to signals	Louvres were omitted on the new signal heads when the traffic lights were replaced in 2020. An order has been placed with our Traffic Signal Consultants to undertake this work. Cllr Alford asked if this could be completed before the start of the Autumn term?	Billing. To be removed from next tracker	
j)	Issue 9-23-2 – Great Hinton – request to replace a wooden stile with a Kissing Gate to create better access to a number of local Footpaths	Issue submitted by Great Hinton Parish Council Work has been delayed due to late delivery of the new gate. Gate has now arrived and installation is to be undertaken by the ROW team.	Works Complete. Awaiting final billing. Area Board to note. To be removed from next Tracker	MR AB to note
k)	Issue 9-23-3 – Beanacre Westlands Lane – request to prohibit parking at the access to the new water pumping station.	Issue submitted by Melksham Without Parish Council Parking would need to be restricted on both sides of the lane, from the A350 to the new access. Refer to Item 4i of the agenda. https://www.google.com/maps	Mark Stansby to include this location as part of Site included in parking review under Issue 9-23-5. Update for next meeting	MR AB to note
l)	Issue 9-23-4 Bus Gate at Semington Road – request for Camera Enforcement.	Issue submitted by Semington Parish Council Wiltshire Council has a camera available, and the Parish have asked if this could be installed for enforcement. Semington have liaised with Melksham Without who are supportive of this proposal.	Currently awaiting metro-count survey.(Est. Jan 24) Andy Cadwallader has inspected the gate and has indicted the gate whilst damaged, is serviceable. The current padlock is locked shut with no key and cannot be used. New Padlock	MR AHE

Melksham Local Highways & Footway Improvement Group

	Item	Update	Actions and recommendations	Who
		<p>Since the last meeting, the road markings have been refreshed and the signs inspected for compliance to enable enforcement by the Police. Maintenance of the metal gate is the responsibility of the local highways office and defects should be reported using the MyWilts App.</p> <p>Having considered the suggestion of relocating the gate, it is officers' recommendation to maintain the gate where it is, and to undertake a traffic survey to gauge the level of non-compliance prior to committing to any expenditure.</p> <p>Parish is content for the survey to take place. https://www.google.com/maps/</p>	<p>to be acquired and keys provided to authorised permit holders in due course</p> <p>Email received from Melksham without Pc 11/10/23 re. informal monitoring data submitted by Semington PC.</p> <p>Mobile Site has been put forward for possible mobile enforcement by ANPR camera, however approval for the necessary powers from the DfT not expected until spring 24. (site would require local consultation)</p> <p>Fixed ANPR camera will require costs to relocate existing camera (Salisbury) approx. £10,000 and annual running costs £10,000. Cost would have to be borne by LHFIF less any fine revenue.</p> <p>Member agreed that given the commitment from the police to undertake enforcement, the forthcoming Jan 24 metro count and imminent removal of the Staverton road closure to review the situation at the Feb 24 meeting.</p>	
m)	<p>Issue 9-23-5 – Bowerhill various sites – request for Parking Review</p>	<p>Issue submitted by Melksham Without Parish Council.</p> <p>Parking concerns have been raised at the following sites at Bowerhill:</p> <ol style="list-style-type: none"> 1. Pathfinder Way 2. Westinghouse Way 3. Lancaster Road 	<p>Mark S has commenced review. Update to be provided at next meeting.</p>	<p>MR AB to note</p>

Melksham Local Highways & Footway Improvement Group

	Item	Update	Actions and recommendations	Who
		Refer to Item 4i of the agenda.		
n)	Issue 9-23-7 – Melksham various roads – request for Parking Review	<p>Issue submitted by Melksham Town Council</p> <p>Parking concerns have been raised at the following locations:</p> <ol style="list-style-type: none"> 1. Union Street – could parking be permitted to create chicanes? 2. The City / Alms Houses – request for residents parking scheme 3. Cranesbill Road – issue at school times 4. Skylark – no details submitted. <p>Highways to request further details of these issues from Town Council, prior to the review.</p>	<p>Highways to write to Town Clerk. 2. The City / Alms Houses request for residents parking scheme to be removed from list.</p> <p>Mark S has commenced review. Update to be provided at next meeting.</p>	<p>AB to note</p> <p>MS</p>
o)	Issue 9-22-21 – Melksham Snarlton Lane, Crossing point from Nightingale Close – request for coloured road surface due to safety concerns	<p>Issue submitted by Cllr Sankey and Melksham Town Council</p> <p>View of the crossing is often restricted due to vegetation and a warning sign was previously funded through the CATG / LHFIG process. The hedgerow is protected by a preservation order and will receive a flail cut as part of the routine maintenance programme.</p> <p>It was agreed to pursue an estimate to provide a coloured high friction strip to highlight the crossing area to motorists. Highways have suggested the use of a buff</p>	<p>Works complete awaiting final account (Order M00364).</p> <p>Melksham TC to be invoiced.</p>	

Melksham Local Highways & Footway Improvement Group

	Item	Update	Actions and recommendations	Who
		<p>coloured material which will provide sufficient contrast against the regular road surface.</p> <p>The area to be treated is just under 28 square metres and the estimate to undertake this work £2,909.15, which includes legal fees for a temporary road closure. A provisional date to undertake this work has been agreed with the Contractor as 30th August, in time for the start of the new school year.</p> <p>Following a discussion the group were in agreement to take this forward. Town Council are content to make a 50% contribution.</p> <p>Recommend to the Area Board that this Issue is added to the Priority Schemes list, and to allocate a sum of £1,454.58</p>		
5.	Non LHFIF Funded Schemes (Section 106, Active Travel etc)			
	Melksham Dunch Lane – funded by Section 106 monies from George Ward Gardens development	<p>Consultation on full closure over rail bridge or one way operation from east to west and new parking controls to be carried out by the Town Council.</p> <p>Town Council to undertake consultation in the New Year (2023). Section 106 monies Expires 1/11/2026</p>	<p>Ongoing discussion re. consultation for Dunch Lane to be held with Melksham Town council.</p> <p>Consultation on options for Dunch Lane anticipated during Deb 24</p>	Melksham TC

Melksham Local Highways & Footway Improvement Group

	Item	Update	Actions and recommendations	Who
	<p>Issue 9-22-10</p> <p>Berryfield Semington Road – request to install 2 bus shelters</p>	<p>Issue submitted by Melksham Without Parish Council</p> <p>There is a Section 106 fund of £20,662 to provide 2 x shelters with seating, high access kerbs with RTI facility (or to be ready for RTI installation).</p> <p>Design work is underway with a start date for installation now confirmed as 27/11/23.</p>	<p>Delay to implementation due to issues relating to power supply to facilitate future RTPI. Cut out boxes for future electrical supply to be installed. Currently no RTPI is planned as part of works</p> <p>Order for Civils work placed (£6305.60 M00485), with bus shelter order to follow (Note: 8 week lead in for shelters) Issue with adopted highway extent that will need to be resolved. Update at Feb 24 Meeting.</p>	<p>AB to Note</p>
	<p>A365 Shaw Bath Road Footway improvements – funded by Section 106 monies from George Ward Gardens development.</p>	<p>Due to the cancellation of a project this scheme had been brought forward in the work programme and work on the ground has now been completed. Highways are awaiting bills from the contractor.</p> <p>Representatives from the Town Council questioned why they were being asked for a contribution with the work having been carried out within Melksham Without's area. Officers reported that this had been agreed at a previous LHFIG meeting held on 2nd February 2023, although the Town Council have yet to confirm their contribution (£1,500).</p>	<p>Final account agreed £25,249.91</p> <p>Funding via Section 106 monies from George Ward Gardens development = £20,000.00 and Melksham AB = £7,000 (deposited)</p> <p>No requirement for contribution from Melksham TC. Confirmed via email</p> <p>S106 Monies transferred to LHFIG Budget.</p> <p>Remove from next tracker.</p>	<p>AB To note</p>
	<p>Active Travel Scheme - Signing to promote use of shared use cycle routes in town</p>	<p>Scheme to be funded from a third tranche of Section 106 money from the George Ward Gardens development. There are funds remaining (£13,034.35) specifically to improve cycleway signing within the town.</p>	<p>MR to work with Melksham TC to look at sites within the town for cycle signing improvements. Likely early 2024.</p>	<p>MR / Town Council</p>

Melksham Local Highways & Footway Improvement Group

	Item	Update	Actions and recommendations	Who
		Town Council to submit a list of locations for signing improvements.		
6.	New Requests and ongoing Issues			
a)	<p>Issue 9-22-15 – Melksham junction of Church Street and High Street and Lowbourne – request for audible warning at signal controlled crossing points</p>	<p>Issue submitted by Melksham Town Council</p> <p>Highways have commissioned their Traffic Signal Consultants (Atkins) to investigate this matter.</p> <p>Town Council were content with the previous response on the disablement of the audible warnings, but asked why the crossing by Costa had the audible warning enabled?</p> <p>Most last update from Atkins read:</p> <p><i>The “Costa” crossing bleepers are audible at the junction but are very quiet. Usually we would say switch them off to be on the safe side but considering the issues identified by the visually impaired pedestrian (which are quite significant and not easily resolved by other means i.e. second push button) we are going to propose a second site visit with Telent (the signal engineers) to turn the bleepers down at the crossing and switch on the bleepers at the junction (at their lowest level) and review if the bleepers can be heard between the two sites. If they can’t be heard, then we will leave the crossing ones on and switch the junction ones on too, which would be a</i></p>	<p>Audible signals at both crossing now switched on. Sites to be monitored for issues. MR to email Melksham TC.</p> <p>Remove from next tracker.</p>	

Melksham Local Highways & Footway Improvement Group

	Item	Update	Actions and recommendations	Who
		<p><i>great benefit to the resident. If the beepers can be heard at the lowest setting then we will likely switch the crossing ones off and leave the junction ones off too.</i></p> <p><i>We will programme in a visit with Telent and provide more feedback when completed. Sorry this isn't a more definite answer. The crossing ones have been left on for now as they are only just audible and the risk of confusion is low especially for those familiar with the sites.</i></p> <p>We now await their findings of a second visit to the site with their contractor.</p>		
b)	<p>Issue 9-23-8 Melksham Bank Street – request for railings and / or other measures to improve safety</p>	<p>Issue submitted to Melksham Town Council</p> <p>The unprotected high pavement offers a risk of falling, particularly for those who are visually impaired. Suggestion is for railings and / or tactile paving.</p> <p>This has been explored before and it was requested that Highways circulate previous information concerning this, for further discussion. Please refer to Appendices 4 and 5 for background information. Appendix 6 indicates work previously undertaken on behalf of this group in 2014.</p> <p>Whilst noting the previous actions and reports, the Town Council asked that this matter be given further consideration. Highways suggested that this be passed to their consultants who are considering various measures as part of the A3102 Road Safety Study, and that no costs would be incurred by the LHFIG.</p>	<p>Request made to Atkins to include Bank Street for feasibility work as part of A3102 Safer Roads Study. Awaiting update.</p> <p>Cllr Sankey has asked that ideas for improvement are considered away from Safer Roads study. MR to examine options and report back to Feb 24 meeting.</p>	<p>AB to note</p> <p>MR</p>

Melksham Local Highways & Footway Improvement Group

	Item	Update	Actions and recommendations	Who
		The LHFIFG were content to follow this suggestion.		
c)	Issue 9-23-9 Speeding traffic on A365 Shaw and Whitley Corsham Road – request for SLOW road markings	New issue submitted by Melksham Without Parish Council Request is for SLOWs to be painted at; <ul style="list-style-type: none"> • Folly Lane, Shaw nr Beltane Place (inbound) • Shaw Hill just after signals (outbound) • Whitley Corsham Road near Mavern House Following a discussion it was agreed that Highways should investigate and formulate a proposal with ball park costings, ahead of the next meeting.	Speeding concerns. 30mph roundels not possible. Amended request for 3no. SLOW markings at locations indicated. <u>Cost Estimate.</u> <ul style="list-style-type: none"> - Establishment = £509.00 - 3no. SLOW markings = £136.44 - Stop /Go 2 hours = £60.00 Total = £705.00. Group agreed to move to progress sites without need for 3 rd party contribution. Agreed to combine with other LHFIFG sites required lining work to reduce establishment costs.	MR
d)	Issue 9-23-10 – A350 Beanacre – request to review the signs which indicate the weight limit on Westlands Lane	New issue submitted by Melksham Without Parish Council Request for signing review. Following a discussion it was agreed that Highways should investigate both ends of the lane, and formulate a proposal with ball park costings, ahead of the next meeting. https://www.google.com/maps/A350 https://www.google.com/maps/	Proposal presented to group. Estimated cost including 20% contingency. £3134.00 (western end only) Advance signing already in place at Corsham Road end of Westlands Lane. Additional advance signs B3353 on likely to cost an additional £800-£1,000. Group agreed to move to 'Live priority schemes' subject to confirmation by MWPC	MR

Melksham Local Highways & Footway Improvement Group

	Item	Update	Actions and recommendations	Who
e)	<p>Issue 9-23-11</p> <p>A365 Bowerhill, Devizes Road junction with Hornchurch Road – request to introduce double white line system to prevent overtaking.</p>	<p>New issue submitted by Melksham Without Parish Council</p> <p>Concerns have been raised of vehicles overtaking through and around the ghost island.</p> <p>Highways reported that solid white lines are not considered appropriate for speed limits below 40 mph. Other options, such as the placement of an island to deter overtaking could be considered.</p> <p>Highways to investigate and formulate a proposal with ball park costings, ahead of the next meeting. https://www.google.com/maps/</p>	<p>Proposal presented to group.</p> <p><u>Option 1</u> - Kerbed traffic islands x 2 with internally illuminated 'keep left' bollards Cost estimate incl. 20% contingency. = £11,325.00</p> <p><u>Option 2</u> - Rediweld 'Redipave' bolt down rubber traffic islands x 2 with solar powered rebound bollards (no ducting) Rediweld install. Cost estimate not including contingency £14,062.44</p> <p>Melksham without PC to consider options and report back to Feb 24 meeting.</p>	<p>MR</p> <p>MWPC</p>
f)	<p>Issue 9-23-12</p> <p>Steeple Ashton, Sandpits Lane – request for signing measures and SLOW marking</p>	<p>New issue submitted by Steeple Ashton Parish Council</p> <p>Concerns over speed of vehicles in the vicinity of access into playing field, which is also a ROW. The speed limit at this point is National Limit.</p> <p>Following a discussion it was agreed that Highways should investigate and formulate a proposal with ball park costings, ahead of the next meeting. https://www.google.com/maps/</p>	<p>Request for Village gateway sign, SLOW markings, pedestrians in road signs Refer to proposal.</p> <p>Cost Estimate including 20% contingency = £1077.14.</p> <p>Group agreed to move to 'Live priority schemes' subject. SLOW marking to be picked up alongside Issue 9-23-9 to reduce establishment cost.</p>	<p>MR</p>
g)	<p>Issue 9-23-13</p> <p>Steeple Ashton Sandpits Lane – request to improve access / egress into the playing field</p>	<p>New issue submitted by Steeple Ashton Parish Council</p> <p>Request for hard standing and footpath surface improvements into playing field access.</p>	<p>Refer to proposal Plan - New steps constructed using timber, stakes, type 1 sub base and compacted road plannings. Non-scheduled work so standalone price will be required - Wessex Tree Care Estimate £2.5k - £3.5k</p>	<p>MR</p> <p>Steeple Ashton PC</p>

Melksham Local Highways & Footway Improvement Group

	Item	Update	Actions and recommendations	Who
		Following a discussion, it was agreed that Highways should investigate and formulate a proposal with ball park costings. This will require a more detailed study and Highways requested that this be added to the Priority Schemes List (without funding at this time) for consideration when staff resources become available. The group were content to follow this process. https://www.google.com/maps/	NOTE: Investigate option to create new entrance in playing field via existing footway east of current entrance. Steeple Ashton PC to consider option including new entrance into field and report back	
h)	Issue 9-23-14 Steeple Ashton Common Hill / Newleaze – request for pedestrian barrier at exit of children’s play area	New issue submitted by Steeple Ashton Parish Council The play area is a thoroughfare for residents accessing Common Hill and a barrier would give protection for children who are witnessed running from this area towards the main road. Following a discussion it was agreed that Highways should investigate and formulate a proposal with ball park costings, ahead of the next meeting. https://www.google.com/maps	Existing path from play area 1.0m wide. Width insufficient for provision of pedestrian barrier. Main footway only 1.2m wide which is insufficient to accommodate barrier at 450mm offset. Option 1 - Provide splay at end of existing footpath to maintain through width and install single pedestrian railing 1.0m wide on existing footway. Cost approx. £1800 . Group agreed to move to live priority schemes subject to confirmation from Steeple Ashton PC	MR Steeple Ashton PC
i)	Issue 9-23-15 Halifax Road Bowerhill 'H' Bar Marking request.	New issue submitted by MWPC. Following a request via LHFIFG, dropped kerbs have recently been installed on Halifax Road to enable those with wheelchairs/mobility scooters to access facilities on Bowerhill, such as Tesco and the Pub. However, vehicles are regularly parking in front of the dropped kerb and therefore stopping anyone with mobility issues crossing the road at this point. https://www.google.com/maps/	Group agreed to move to live priority schemes with no requirement for 3 rd party contribution. H bars x 3 to be picked up alongside Issue 9-23-9 and 9-23-12 to reduce establishment cost.	MR


Melksham Local Highways & Footway Improvement Group

	Item	Update	Actions and recommendations	Who
j)	Issue 9-23-16 Magister Road, Bowerhill Request for 'Children at play sign'	Residents had previously sought a change in the grass-cutting regime from wildflower cut on the green at the bottom of Magister Road, in order to create a play area at the front part of the green for children to play and kick a ball etc. Subsequently residents had contacted Wiltshire Councillor Nick Holder with concerns that drivers were not necessarily aware that children may be playing on the green and therefore not aware of the potential for children to run out into the road, chasing a ball for instance. https://www.google.com/maps/	Group agreed to move to 'Live priority schemes' Estimated Cost £100.00	MR
k)	Issue 9-23-17 Mitchell DR, Bowerhill Estate, Market Place Melksham	The installation of Realtime Information (RTI) on Mitchell Drive, Bowerhill and Market Place x 2 bus shelters. https://www.google.com/maps/Mitchell Drive https://www.google.com/maps/Market Place	Approx cost per site £6000. Group agreed to move to 'Live priority schemes' for RTPI at 3 sites, Market Place Street, Melksham x2, Mitchell Drive, Bowerhill with match funding (50%) where necessary. MR to speak to passenger Transport for sites to be assessed. Not financial commitment at this time. Update at Feb 24 meeting.	MR
6.	Other items			
a)	Pavement and Footway Improvement Schemes (pre-LHFIG)	There was no footway patching carried out in 2022, therefore the work at Philips Close remains outstanding. Major Maintenance report that there are no resources available to progress the Ebenezer Chapel footway between Union Street and King George V playing field.	AC's update presented to group. MR to update Cllr Holder Re. Birch Grove	AB to note

Melksham Local Highways & Footway Improvement Group

	Item	Update	Actions and recommendations	Who
		<p>The footpath is due to be inspected again to determine whether it can remain open for the time being.</p> <p>For the sites approved for footway reconstruction, Corfe Road, Melksham has been completed and Sherwood Avenue Melksham remains outstanding.</p> <p>No update was available for the Footway Slurry sites at</p> <ul style="list-style-type: none"> • Ashley Close, Whitley • Tower Road, Melksham including cul-de-sac off Blackmore Road • Sherwood Avenue/Savernake Avenue, Melksham • Wellington Drive, Bowerhill • Birch Grove, Bowerhill • Elm Close, Bowerhill • Blackmore Road Cul-de-sacs, Melksham 		
b)	Deadline for submitting LHFIF Requests	<p>All requests are to be submitted two weeks prior to a meeting taking place. Requests received after the deadline will be deferred until the following meeting.</p> <p>Requests to be sent to LHFIFrequests@wiltshire.gov.uk</p> <p>The deadline for our next meeting is 25th January 2024</p>	All to note	All

Melksham Local Highways & Footway Improvement Group

	Item	Update	Actions and recommendations	Who
7.	Any other business			
			 Parking bay at the entrance to Union S	
	- Email relating to parking bay on Union Street - S Renfrew (Local Highways)			
8.	Dates of future meetings: 8th February 2024. Meetings to commence at 18:00 hrs and will be held on-line until further notice.			

Melksham Local Highways & Footway Improvement Group

Highways Traffic Officer – Martin Rose

Area Highway Engineer – Andy Cadwallader

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the LHFIFG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Melksham Area Board.

2.2. If funding is allocated in line with LHFIFG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Melksham Area Board will have a remaining Highways funding balance of: **£41,424.83**

Melksham Local Highways & Footway Improvement Group

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

6.1 There are no specific Safeguarding implications related to this report.

7. Recommendations to Melksham Area Board

7.1 To add the following Issues to the Priority Schemes List with funding

- **Issue 9-23-9** Speeding traffic on A365 Shaw and Whitley Corsham Road – SLOW road markings (£300)
- **Issue 9-23-12** Steeple Ashton, Sandpits Lane - signs / road markings (£1077.14)
- **Issue 9-23-14** Steeple Ashton Common Hill / Newleaze – request for pedestrian barrier at exit of children’s play area (£1,800.00)
- **Issue 9-23-15** Halifax Road Bowerhill ‘H’ Bar Marking request (£300)
- **Issue 9-23-16** Magister Road, Bowerhill Request for ‘Children at play sign’ (£100)

7.2 To add the following Issues to the Priority Schemes List without funding at this time

- **Issue 9-23-17** RTPI at Mitchell Drive, Bowerhill Estate, Market Place Melksham x 2

Melksham LHFIF EXPENDITURE 2023 / 24

FINANCIAL SUMMARY (as of 15/11/23)

LHFIF Budget 23/24	£24,338.00	
Carry F/wd 22/23	£51,247.70	
	£75,585.70	A
Projected Spend 23/24	£105,513.35	B
Balance	-£29,927.65	C (A-B)
3rd Party Contributions (Details below)	£71,083.19	D
Current Balance	£41,155.54	E (C+D)

SCHEME	ORIGINAL ESTIMATE	LHFIF COMMITMENT	EXPENDITURE TO DATE 23/24	PROJECTED SPEND 23/24	
1 Broughton Gifford Traffic Calming – bollards	£1,060.00	£1,060.00	£0.00	£1,200.00	
2 A365 Shaw / Dunch Lane Footway imp	£29,177.93	£0.00	£25,249.91	£25,249.91	
3 Melksham Sandridge Rd / Maple Cl Footway	£20,000.00	£1,000.00	£0.00	£20,000.00	
4 Bowerhill Halifax Road – drop kerbs / Footway Imp	£6,000.00	£6,000.00	£6,452.73	£6,452.73	
5 Bowerhill Portal Road – Village Gateway	£3,000.00	£1,500.00	£0.00	£1,710.79	
6 Melksham The Crays – drop kerb	£2,500.00	£1,250.00	£2,388.78	£2,388.78	
7 A350 Beanacre – Gateway treatment	£10,000.00	£5,000.00	£0.00	£6,600.00	
8 Keevil Martins Road Footpath improvements	£10,650.00	£7,987.50	£1,752.77	£13,200.00	
9 Shaw Corsham Road – Traffic Signal Louvres	£750.00	£375.00	£0.00	£500.00	
10 Great Hinton - ROW Kissing Gate	£500.00	£500.00	£0.00	£500.00	
11 Berryfield Semington Road – 2 x Bus Shelters	£20,000.00	£0.00	£0.00	£20,000.00	
12 Melksham Snariton Lane Crossing Point	£2,909.15	£1,454.58	£0.00	£1,000.00	
13 Sandpits Lane Signing and Lining	£1,077.14	£1,077.14	£0.00	£1,077.14	
14 Ashton Common Hill/ Newleaze pedestrian barrier	£1,800.00	£1,800.00	£0.00	£1,800.00	
15 H bar markings Halifax Road Bowerhill	£300.00	£300.00	£0.00	£300.00	
16 Magister Road Children warning sign	£100.00	£100.00	£0.00	£100.00	
17 A365 Shaw / Corsham Road SLOWs x 3	£300.00	£300.00	£0.00	£300.00	
18 RTP1 Sites Melksham / Melksham without	TBC	TBC	TBC	TBC	
19 A350 Beanacre – Weight limit ADS	£3,134.00	£3,134.00	£0.00	£3,134.00	
	£109,424.22	£26,127.08	£35,844.19	£105,513.35	B
3rd party Contributions	Contribution	Notes		Invoice request raise	
A365 Shaw / Dunch Lane footway	£20,077.54	Section 106 funded		N/A	
A365 Shaw / Dunch Lane footway	£7,000.00	Melksham AB		N/A	
Melksham Sandridge Rd / Maple Cl Footway	£10,000.00	Melksham TC (50% subject to confirmation)			
Bowerhill Halifax Road Drop kerbs / Footway Imp	£3,226.37	Melksham without (50% invoice upon completion)		30/10/23	
Bowerhill Portal Road Gateway	£855.40	Melksham without (50% invoice upon completion)		15/11/23	
Melksham The Crays Drop kerb	£1,194.39	Melksham TC (50% invoice upon completion)		01/11/23	
A350 Beanacre Gateway Treatment	£3,300.00	Melksham without (50% invoice upon completion)			
Keevil Martins Road Footpath	£2,662.50	Keevil PC (25% invoice upon completion)			
Shaw Corsham Rd Signal Louvres	£250.00	Melksham TC (50% invoice upon completion)			
Berryfield Semington Road – 2 x Bus Shelters	£20,000.00	Section 106 funded			
Melksham Snariton Lane Crossing Point	£500.00	Melksham TC (50% invoice upon completion)			
Sandpits Lane Signing and Lining	£0.00				
Ashton Common Hill/ Newleaze pedestrian barrier	£450.00	Steeple Ashton (25% invoice upon completion)			
A350 Beanacre – Weight limit advance signs	£1,567.00	Melksham without (50% invoice upon completion TBC)			
	£71,083.19				D

Lorraine McRandle

Subject: FW: Issue 9-23-10 A350 Beanacre – request to review the signs which indicate the weight limit on Westlands Lane

From: Rose, Martin <martin.rose@wiltshire.gov.uk>

Sent: 03 November 2023 11:31

To: Alan Baines <alan.baines@melkshamwithout-pc.gov.uk>

Subject: RE: Issue 9-23-10 A350 Beanacre – request to review the signs which indicate the weight limit on Westlands Lane

Hello Alan,

The signs for B3353 Corsham Road are shown below. They would typically be sited 70-100m from the Westlands Lane junction

The size is 712 wide x 1237mm high. They can go on 1no. 76mm Ø posts, at 1800mm mounting height.



Regards

Martin Rose IEng, FIHE, MCIHT, CMgr MCMI
Principal Engineer – Traffic Engineering

Highway Asset Management and Commissioning
Wiltshire Council ,
County Hall, Bythesea Road
Trowbridge BA14 8JN



Email: martin.rose@wiltshire.gov.uk

Web: www.wiltshire.gov.uk

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From: Alan Baines <alan.baines@melkshamwithout-pc.gov.uk>

Sent: Friday, November 3, 2023 11:00 AM

To: Rose, Martin <martin.rose@wiltshire.gov.uk>

Subject: Fw: Issue 9-23-10 A350 Beanacre – request to review the signs which indicate the weight limit on Westlands Lane

Good morning Martin,

Thank you for your input on LHFIG matters within Melksham Without at yesterday's meeting. I've not spotted the amendment in the drawing, so it must be very minor. You did clarify the possible signage that could be suitable for the Corsham Road Whitley end of the Lane, but is there any chance of pictures or a drawing that I could share with local members please, rather than me attempting to describe it.

Many thanks,
Alan

Cllr. Alan Baines
Bowerhill Ward
Melksham Without Parish Council

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From: Rose, Martin <martin.rose@wiltshire.gov.uk>

Sent: 03 November 2023 10:13

To: Teresa Strange <clerk@melkshamwithout-pc.gov.uk>

Subject: FW: Issue 9-23-10 A350 Beanacre – request to review the signs which indicate the weight limit on Westlands Lane

Hi Teresa,

As you may already know at last night LHFIG meeting, members approved the signing changes on the A350 to indicate the Westlands Lane 7.5T Weight Limit.

There was a small error on the previous drawing which Mark alerted me to. Please see attached Version 1 of the drawing for your information.

Regards

Martin Rose IEng, FIHE, MCIHT, CMgr MCMI
Principal Engineer – Traffic Engineering
Highway Asset Management and Commissioning
Wiltshire Council ,
County Hall, Bythesea Road
Trowbridge BA14 8JN



Email: martin.rose@wiltshire.gov.uk

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From: Teresa Strange <clerk@melkshamwithout-pc.gov.uk>

Sent: Tuesday, October 17, 2023 4:44 PM

To: Rose, Martin <martin.rose@wiltshire.gov.uk>

Subject: RE: Issue 9-23-10 A350 Beanacre – request to review the signs which indicate the weight limit on Westlands Lane

Thanks Martin,

I have asked members of our Highways Committee to have a look and let me/Cllr Alan Baines know of any comments before the meeting.

Kind regards,

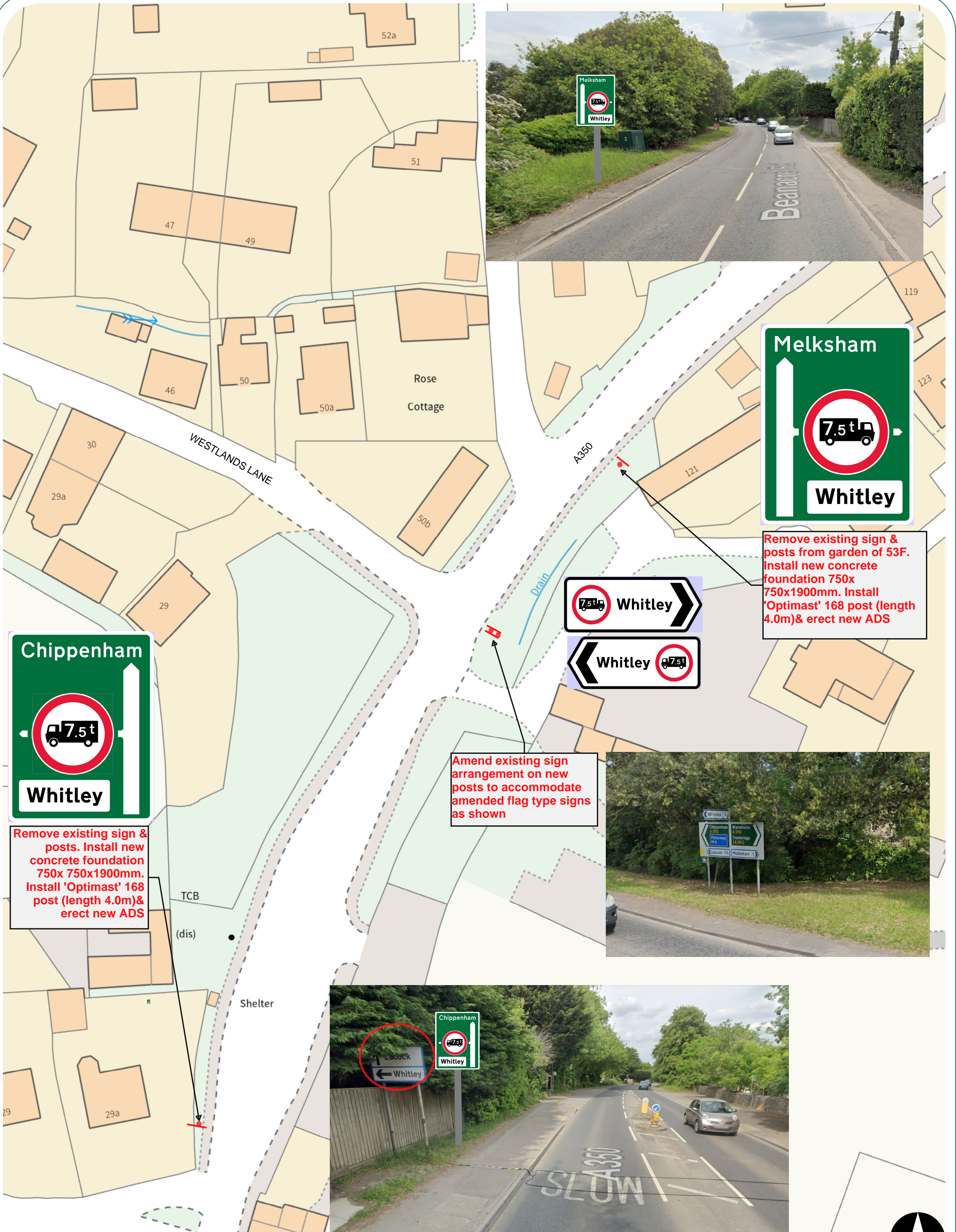
Teresa

From: Rose, Martin <martin.rose@wiltshire.gov.uk>

Sent: 17 October 2023 16:39

To: Teresa Strange <clerk@melkshamwithout-pc.gov.uk>

Subject: Issue 9-23-10 A350 Beanacre – request to review the signs which indicate the weight limit on Westlands Lane



1:413



Lorraine McRandle

From: Rose, Martin <martin.rose@wiltshire.gov.uk>
Sent: 02 January 2024 14:19
To: Alan Baines; Teresa Strange; Stansby, Mark
Cc: Lorraine McRandle
Subject: RE: Replacement of old weight limit signs at Westlands Lane, Beanacre

Dear all,

Mark and I have had a discussion and we've agreed that we'll pick this one up as part of next routine sign order for Central area. We will cover the cost 100%.

As Alan has mentioned. if MWPC decide on the extra advanced WL signs on the Corsham Road, this will fall to the LHFIG at a total cost of around £500 - £800.

Regards

Martin Rose IEng, FIHE, MCIHT, CMgr MCMI
Principal Engineer – Traffic Engineering
Highway Asset Management and Commissioning
Wiltshire Council ,
County Hall, Bythesea Road
Trowbridge BA14 8JN

Wiltshire Council



Email: martin.rose@wiltshire.gov.uk
Web: www.wiltshire.gov.uk

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From: Alan Baines <alan.baines@melkshamwithout-pc.gov.uk>
Sent: Tuesday, January 2, 2024 1:00 PM
To: Rose, Martin <martin.rose@wiltshire.gov.uk>; Teresa Strange <clerk@melkshamwithout-pc.gov.uk>; Stansby, Mark <mark.stansby@wiltshire.gov.uk>
Cc: Lorraine McRandle <office@melkshamwithout-pc.gov.uk>
Subject: Re: Replacement of old weight limit signs at Westlands Lane, Beanacre

Hello Martin,

Happy New Year.

Thanks for coming back to us on this.

My recollection is that Mark mentioned when the issue was raised originally that there was a separate WC budget set aside for the renewal/refurbishment of *existing* signage, and those in Beanacre would be covered by that, so not funded through LHFIG. The Parish Council were pleased with the proposed signage, but have not discussed any contribution toward funding because of that understanding. The *additional* signage suggested for Corsham Road would however clearly be a LHFIG matter needing a contribution (if over £500) from MWPC.

Hope that explains the query.

Kind regards,
Alan

Cllr. Alan Baines
Bowerhill Ward
Melksham Without Parish Council

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From: Rose, Martin <martin.rose@wiltshire.gov.uk>
Sent: 02 January 2024 12:48
To: Teresa Strange <clerk@melkshamwithout-pc.gov.uk>; Stansby, Mark <mark.stansby@wiltshire.gov.uk>
Cc: Alan Baines <alan.baines@melkshamwithout-pc.gov.uk>; Lorraine McRandle <office@melkshamwithout-pc.gov.uk>
Subject: RE: Replacement of old weight limit signs at Westlands Lane, Beanacre

Hi Teresa,

I'm obviously a bit late to the party re. this issue but I am not aware of any prior commitment for the council to fund new / replacement weight limit signs for the Westlands Lane junction. Mark might know more on this.

Regards

Martin Rose IEng, FIHE, MCIHT, CMgr MCMi
Principal Engineer – Traffic Engineering
Highway Asset Management and Commissioning
Wiltshire Council ,
County Hall, Bythesea Road
Trowbridge BA14 8JN

Wiltshire Council

Email: martin.rose@wiltshire.gov.uk

Web: www.wiltshire.gov.uk

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From: Teresa Strange <clerk@melkshamwithout-pc.gov.uk>

Sent: Tuesday, December 19, 2023 1:26 PM

To: Rose, Martin <martin.rose@wiltshire.gov.uk>; Stansby, Mark <mark.stansby@wiltshire.gov.uk>

Cc: Alan Baines <alan.baines@melkshamwithout-pc.gov.uk>; Lorraine McRandle <office@melkshamwithout-pc.gov.uk>

Subject: Replacement of old weight limit signs at Westlands Lane, Beanacre

Hi Mark and Martin

Just a query on the LHFIG minutes please.....

We seem to recall that these signs were to be replaced at Wiltshire Council's cost as they were old and due for replacement.

We might have got that wrong, so just wanted to double check with Mark his recollection.

Its budget time for us, and we are just working through our highway commitments at the moment ☺

	d)	Issue 9-23-10 – A350 Beanacre – request to review the signs which indicate the weight limit on Westlands Lane	New issue submitted by Melksham Without Parish Council Request for signing review. Following a discussion it was agreed that Highways should investigate both ends of the lane, and formulate a proposal with ball park costings, ahead of the next meeting. https://www.google.com/maps/A350 https://www.google.com/maps/	Proposal presented to group. Estimated cost including 20% contingency. £3134.00 (western end only) Advance signing already in place at Corsham Road end of Westlands Lane. Additional advance signs B3353 on likely to cost an additional £800-£1,000. Group agreed to move to 'Live priority schemes' subject to confirmation by MWPC	MR
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Have a great Christmas break, and we look forward to working with you in the New Year.

All the best, Teresa

Teresa Strange

Clerk & Responsible Financial Officer

Melksham Without Parish Council

First Floor

Melksham Community Campus

Market Place, Melksham

Wiltshire, SN12 6ES

01225 705700

www.melkshamwithout-pc.gov.uk

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Lorraine McRandle

From: Teresa Strange
Sent: 30 October 2023 13:52
To: Rose, Martin
Cc: Alan Baines; Lorraine McRandle
Subject: RE: Bowerhill Halifax Road Drop kerbs / Footway Imp

Hi Martin

Thank you for confirming this. We look forward to the receipt of invoice in due course.

Kind regards, Teresa

Teresa Strange
Clerk & Responsible Financial Officer
Melksham Without Parish Council
First Floor
Melksham Community Campus
Market Place, Melksham
Wiltshire, SN12 6ES
01225 705700
www.melkshamwithout-pc.gov.uk

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From: Rose, Martin <martin.rose@wiltshire.gov.uk>
Sent: 24 October 2023 10:55
To: Teresa Strange <clerk@melkshamwithout-pc.gov.uk>
Subject: FW: Bowerhill Halifax Road Drop kerbs / Footway Imp

Hi Teresa,

I forgot to mention the gateway on Bowerhill came in less than the £3k estimate, at £2,018.42. The PCs contribution will therefore reduce from £1500 to £1009.21

Regards

Martin Rose IEng, FIHE, MCIHT, CMgr MCMI
Principal Engineer – Traffic Engineering
Highway Asset Management and Commissioning
Wiltshire Council ,
County Hall, Bythesea Road
Trowbridge BA14 8JN

Wiltshire Council



Email: martin.rose@wiltshire.gov.uk
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From: Rose, Martin
Sent: Tuesday, October 24, 2023 10:51 AM
To: Teresa Strange (clerk@melkshamwithout.co.uk) <clerk@melkshamwithout.co.uk>
Subject: Bowerhill Halifax Road Drop kerbs / Footway Imp

Hi Teresa,

I hope you are well.

We have now had the final account for the above scheme. The original estimate was £6,000.00 of which MWPC agreed to contribute 50%.
The final figure is £6452.73.

With this in mind, is the PC still happy to contribute 50% i.e. £3,266.37?

Regards

Martin Rose IEng, FIHE, MCIHT, CMgr MCMI
Principal Engineer – Traffic Engineering
Highway Asset Management and Commissioning
Wiltshire Council ,
County Hall, Bythesea Road
Trowbridge BA14 8JN

Wiltshire Council



Email: martin.rose@wiltshire.gov.uk
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Lorraine McRandle

Subject: FW: Forest sign

From: Lorraine McRandle
Sent: 28 September 2023 09:46
To: [REDACTED]
Cc: Teresa Strange <clerk@melkshamwithout-pc.gov.uk>
Subject: FW: Forest sign

Hi [REDACTED]

Thank you for your email, which Teresa has forwarded to me for a response.

Your request will be considered by our Highway's Committee who meet quarterly, and having had a meeting this Monday, our next meeting will not be until Monday, 15 January at 7.00pm.

If the request is approved, this will then be forwarded to the Local Highway & Footway Improvement Group (LHFIG) who also only meet quarterly, and if the request is approved, this will be costed up.

As an indication of costs, such schemes are in the region of £6,000-£14,000, depending on the traffic management required, with this Council having to approve their 50% contribution towards the costs involved.

You are more than welcome to attend the meeting and we will be in touch nearer the time, with a copy of the agenda.

Best regards

Lorraine McRandle
Parish Officer
Melksham Without Parish Council
First Floor
Melksham Community Campus
Market Place, Melksham
Wiltshire, SN12 6ES
01225 705700
office@melkshamwithout-pc.gov.uk
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From: Teresa Strange <clerk@melkshamwithout-pc.gov.uk>
Sent: 27 September 2023 18:02
To: [REDACTED]
Cc: Lorraine McRandle <office@melkshamwithout-pc.gov.uk>
Subject: RE: Forest sign

Thanks for sending [REDACTED]
We will let you know which council meeting its being considered at.
All the best, Teresa

Teresa Strange
Clerk & Responsible Financial Officer
Melksham Without Parish Council
First Floor
Melksham Community Campus
Market Place, Melksham
Wiltshire, SN12 6ES
01225 705700
www.melkshamwithout-pc.gov.uk

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From: [REDACTED]
Sent: Wednesday, September 27, 2023 6:01 PM
To: Teresa Strange <clerk@melkshamwithout-pc.gov.uk>
Subject: Forest sign

Can we please be considered for a picket fence sign stating FOREST to be placed at the start of Woodrow Road coming from Lacock.
The traffic speeding through the village is horrendous both into & out of Forest. It's a 30mph road but lots of drivers don't appear to notice the signs as you enter the village but a large white picket fence might just do the trick!

Lorraine McRandle

Subject: FW: Slow sign for Woodrow Rd

From:

Sent: Sunday, December 24, 2023 4:07:42 PM

To: Teresa Strange <clerk@melkshamwithout-pc.gov.uk <mailto:clerk@melkshamwithout-pc.gov.uk> >

Subject: Slow sign for Woodrow Rd

Hi!

Is it possible to have a SLOW sign painted on the road just before our house coming from Lacock?

It's a blind corner as our house blocks the view of the road & we often have cars hurtling around the corner & almost colliding with us when we pull out of our driveway & other vehicles. The road is a registered cycle way [406] & there are often horses using the road, neither of which can be seen. The road is 30mph but not a lot of drivers travel at that speed. We've placed a sign in the verge before the corner warning of stationary vehicles but we're not sure anyone takes any notice of it!

Hope you had a lovely Christmas

Teresa Strange

From: Renfrew, Stuart <Stuart.Renfrew@wiltshire.gov.uk>
Sent: 12 December 2023 16:49
To: Teresa Strange
Cc: Lorraine McRandle
Subject: Suggestion for permanent closure to South bound traffic along New Road in Melksham.

Hi Teresa,

As discussed with Lorraine briefly this afternoon, I am hoping that you can consider the possibility of a permanent South bound closure of New Road in Melksham. This would require approval from the Councillors of Melksham Without and, if they agree, a proposal submitted to the LHFIFG for implementation of a minor scheme.

I envisage bollards at the Northern end, where the road meets the C165 at Lower Woodrow, sufficiently spaced to allow cyclists and horse riders access but no motorised vehicles. This would stop all the rat running traffic, allow the surface to recover and manifestly improve the residents lives. There may initially continue to be residual levels of traffic prepared to slog down Woodrow Road and up Church Lane but those numbers will fall away as the effort outweighs the benefit of sticking with the A350. (Not sure if Alan will immediately veto the proposal regardless!)

New Road has had a disproportionate amount of money thrown at it to try and hold it together but the fact remains that it is a rural lane, with soft verges and minimal passing areas, and it is wholly unsuited to cope with its current traffic volumes.

Perhaps you could let me know your thoughts in due course, positive or negative !

Thank you for the consideration and best wishes,

Stuart.

Stuart Renfrew
Technician

Local Highways | Highways & Transport
Wiltshire Council | 36 Lancaster Road | Bowerhill | Melksham
Wiltshire | SN12 6SS

T. 01225 712814 | 07867 504803
E-Mail : stuart.renfrew@wiltshire.gov.uk
Web : www.wiltshire.gov.uk



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Lorraine McRandle

Subject: FW: Berryfield Park/Berryfield Lane

From: [REDACTED]
Sent: 11 October 2023 08:14
To: Teresa Strange <clerk@melkshamwithout-pc.gov.uk>
Cc: Lorraine McRandle <office@melkshamwithout-pc.gov.uk>
Subject: RE: Berryfield Park/Berryfield Lane

Teresa, Lorraine,

Thank you for the follow up and the extra detail; the tarmac issues start at the Semington road end of the lane; I'll ensure that there are pictures for the 15th Jan.

Have a good week.

Kind Regards

From: Teresa Strange <clerk@melkshamwithout-pc.gov.uk>
Sent: Tuesday, October 10, 2023 5:08 PM
To: [REDACTED]
Cc: Lorraine McRandle <office@melkshamwithout-pc.gov.uk>
Subject: RE: Berryfield Park/Berryfield Lane

Hi [REDACTED]

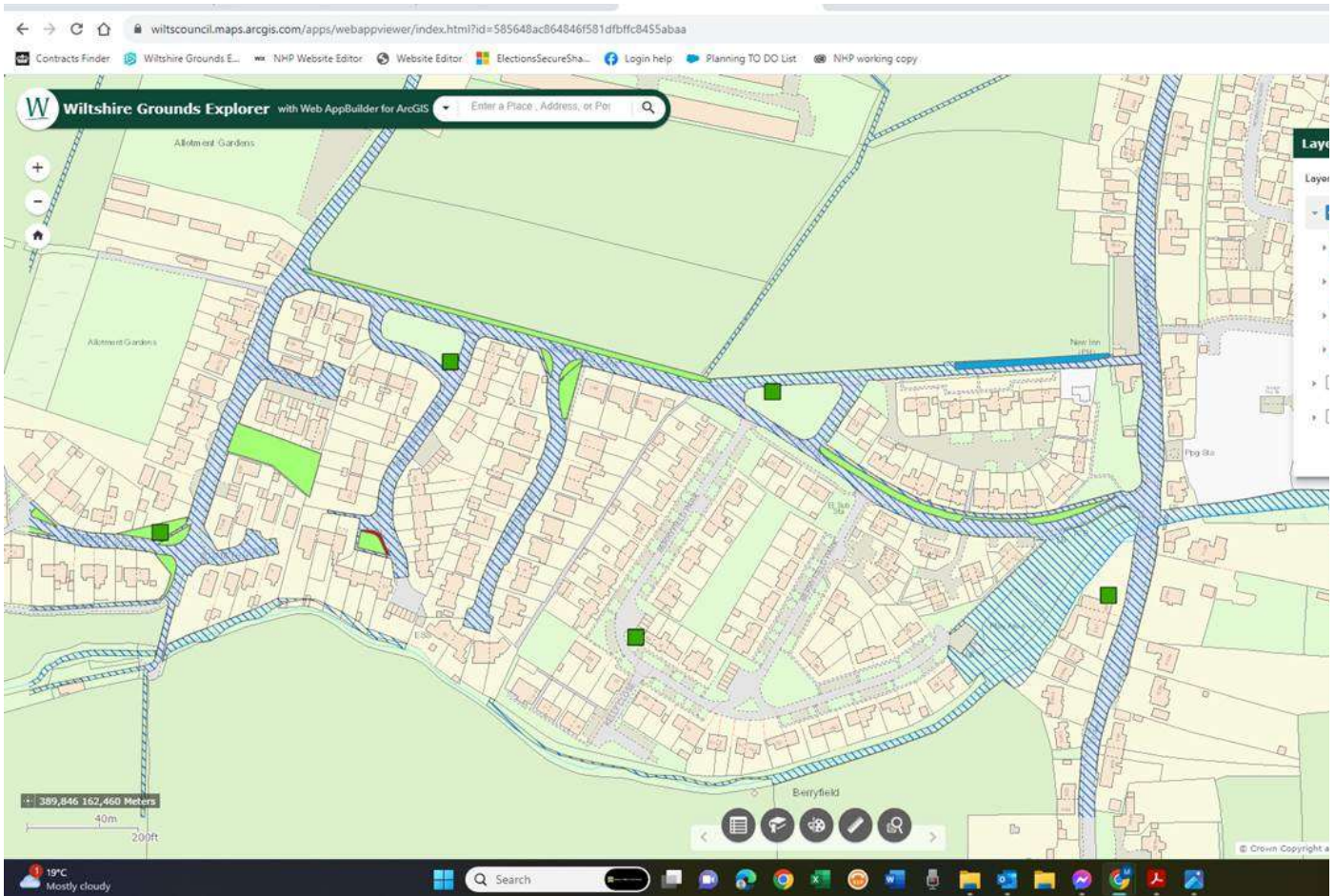
Thanks for the email..... we will add to the agenda for the next Highways meeting which is scheduled for 15th January.

Berryfield Lane is highway that is adopted by Wiltshire Council, and not Selwood, and so that is a request for the Wiltshire Council highways team, as is the request for road markings at the junction.

Lorraine will be in touch nearer the time to invite you to speak to the item at the meeting.

Extract from Wiltshire Council mapping of their "relevant land", so the hatched marking is in Wiltshire Council ownership.

All the best, Teresa



From: [REDACTED]
Sent: 10 October 2023 13:40
To: Teresa Strange <clerk@melkshamwithout-pc.gov.uk>
Subject: Berryfield Park/Berryfield Lane

Teresa

Hello and good afternoon; and well done on the local plan; I still need to do some homework, but it looks right for the parish and town and seems to be sensible In its scope and future; thank you.

Just to follow up on the council meeting last night. And yes, I was nodding with approval on the suggestion that Berryfield park roadway is in dire need of repair.

However, the rest of Berryfield lane is also in need of a review as I think the link between the park and lane have the same concrete construction and are both in the same state of disrepair.

Another issue is the join of the road up by the cottages that has no road markings and as such the traffic that comes from Holbrook vale; thinking it's a straight road and there is no T junction (even though it has restricted access it seems it's a rat run to the A350) or the traffic from Berryfield Park it's a sweeping corner; there's an accident waiting to happen.

Kind Regards,

[REDACTED]

[REDACTED]

Teresa Strange

From: Sam Gompels <sam@gompels.co.uk>
Sent: 10 October 2023 10:31
To: Hello; Teresa Strange
Cc: Dan Kovacs
Subject: Re: Cars
Attachments: ~WRD0001.jpg

Hi James

Thanks for the reply.

Happy to see how it goes.

We might have to get KB on side as the obvious answer is their car park. If you get any car registration numbers, I am sure they will have a word.

In the meantime, fingers crossed.

Sam

On Tue, 10 Oct 2023 at 07:56, Hello <Hello@futureoffootball.co.uk> wrote:

Good morning Sam,

Thanks for your email and apologies for the delay getting back to you.

I fully understand your concerns, it's frustrating for all that there is such limited parking in the area.

I will take this to the committee and see if we can produce any ideas. We have told parents about not parking in these areas however I will get the message out again to remind.

This is our last week at the field before we head indoors for 6 months so it will be a lot quieter. The only busy periods will be Saturday and Sunday where grassroots matches remain.

We do have an event today and tomorrow - a new school league which features every primary school in Melksham. It will be busy.

Collection from parents is 5.30 – I've asked everyone to park away from the site and walk down to the field. Hopefully this helps.

I fully understand your concerns, annoyingly there are some idiots that finish their shift at Knorr Bremse and drive at a ridiculous speed down the road. Perhaps we could go to the Parish council jointly and discuss speed restrictions or a crossing on the road?

Let me know what you think.

Kind regards,

James

From: Sam Gompels <sam@gompels.co.uk>

Sent: Friday, September 29, 2023 5:15 PM

To: Hello <Hello@futureoffootball.co.uk>; Dan Kovacs <dan.kovacs@gompels.co.uk>

Subject: Cars

Hi James and Luke

It is lovely to see the kids playing football in the evenings on the fields and well done for getting such good attendance.

We are becoming increasingly concerned about the potential for an accident with the lorries and cars. With cars parked on both sides of the road, it becomes very narrow and then the car doors get thrown open by the children in the back. It has to only be a matter of time before something goes wrong.

I wonder if it would be possible to warn the parents and possibly get them to only park on one side of the road and not on the roundabout or the junction.

Unfortunately 5-7.30 is a busy time for us as we are getting the days freight away to meet the hub deadlines for next day delivery.

Happy to do what we can to help

Cheers

Sam

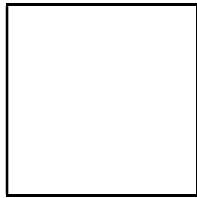
--

Sam Gompels

Gompels HealthCare Ltd

Gompels HealthCare Ltd

www.gompels.co.uk



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--

Sam Gompels
Gompels HealthCare Ltd

Gompels HealthCare Ltd

www.gompels.co.uk

Lorraine McRandle

Subject: FW: Bollard on pavement opposite Tesco Express, Bowerhill

From: Holder, Nick <Nick.Holder@wiltshire.gov.uk>

Sent: 09 January 2024 11:04

To: Lorraine McRandle <office@melkshamwithout-pc.gov.uk>

Subject: RE: Bollard on pavement opposite Tesco Express, Bowerhill

Hi Lorraine,

Please see the request below:

The pavement opposite Tesco in Bowerhill has recently been repaired following its collapse due to excessive kerb parking by various vans and HGVs. The final incident which led to the collapse was from a waste vehicle belonging to Hills. Since then I have been contacted by many residents in Blenheim Park who are concerned even after the recent repair vehicles are still parking on the kerb. Can I ask the Parish Council to consider if it is prepared to make a request to the LHFIG group to install bollards on this area of the kerb. This will prevent a re-occurrence and also provide safer walking route to Tesco and other facilities.

Nick

Lorraine McRandle

Subject: FW: Road issues in Westland's Lane, Beanacre
Attachments: Traffic Survey Request Process Information Nov 2020.pdf; 20.3.23 Highway Minutes FIN.docx

From: Lorraine McRandle
Sent: 08 January 2024 17:39
To: [REDACTED]
Cc: Teresa Strange <clerk@melkshamwithout-pc.gov.uk>
Subject: FW: Road issues in Westland's Lane, Beanacre

Hi [REDACTED]

Thank you for your phonecall earlier today.

As discussed, a Traffic Survey was last undertaken in 2016, when a total of 18134 vehicles were checked. The 85th percentile was 29.8mph (the 85th percentile is the speed at which 85% of the traffic is travelling at or below). The average speed was 29.4mph.

We have placed an item on our next Highways meeting agenda for 15 January at 7.00pm, for Members to note concerns regarding speeding and to consider submitting a request to Wiltshire Council for a further Traffic Survey.

If the Traffic Survey request is approved and it meets the relevant criteria (details attached), it will be added to our Speed Indicator Device Schedule and be eligible for Community Speedwatch.

You are more than welcome to attend the meeting either in person or via Zoom to discuss your concerns. I will forward you a copy of the agenda in due course, alternatively the recording will be available via YouTube by following the link [Melksham Without Parish Councils YouTube Channel](#) OR search @melkshamwithoutparishcounc5492 to access our channel.

Below is information when speeding on Westlands Lane has been discussed previously:

Extract from Highways Meeting 9 September 2019:

Public Participation

1. A resident of Westlands Lane wished to raise the issue of the speed limit over the railway bridge, stating that it was the national speed limit and that there was no footway. She considers this to be so dangerous that she will not walk her dog over the bridge, preferring to drive over the bridge, park up and then walk her dog; she asked whether there was the possibility of getting a footway over the bridge. She also stated that in her opinion that a speed limit of 30mph on Westlands Lane from the A350 to the start of the bridge is too fast as the road narrows and there is no footway. She felt that there should be road signage informing drivers that the road narrows. She stated that there was such signage on the west side of the railway bridge when travelling in an easterly direction, but she felt that this only applied to the bridge itself and not the rest of Westlands Lane towards the A350.
Cllr. Baines, as the Parish Council representative on CATG, informed that there was a speed limit review of the whole C220 route from Atworth to Beanacre a few years ago, and it was recommended that there was no change to the speed limit of this road. There has been no

material change since this review to trigger another review. A speed limit of 20mph in the built-up area of Westlands Lane, east of the railway bridge, was previously considered, but the road did not meet the qualifying criteria. The railway bridge as it stands would not be wide enough to accommodate a footway. This would therefore require engineering works, perhaps to widen the bridge, or traffic lights to make it single carriage way, or perhaps a separate footbridge; this would be the responsibility of Network Rail and would be very unlikely to be something they would agree to carrying out due to the costs involved.

The resident queried if there was anyone else, she could appeal to in order to address some of these issues. She was informed that there was a scoring matrix when requesting highways works from the Wiltshire Council Highways substantive fund, and again it was unlikely that any scheme for this bridge would score highly enough to be taken forward. It was also noted that HGVs sometimes use this road although they are not permitted to do so. However, the sign coming into Westlands Lane from the A350 was currently obscured by vegetation, so that the weight restriction for this road could not be seen. The removal of this vegetation was something that could be addressed.

Resident's Requests

- a) **Requests for Westlands Lane, Beanacre - Speed Limit, Safe Path over Bridge, Warning Signs:** It was noted that this had already been discussed with the resident in public participation. It was felt that a speed review of this road was not something that could not be brought forward, however, it was suggested that the Parish Council contact the Highway's Engineer to establish whether suitable road narrows signage could be installed. The issue with the signage coming into Westlands Lane from the A350 currently obscured by vegetation, so that the weight restriction for this road could not be seen, to be reported on the My Wiltshire App system. **Recommended 1:** *The Parish Council raise a CATG issue to investigate the possibility of road narrow signage. 2. The overgrown vegetation obscuring existing signage to be reported on the App.*

Extract of Highways Meeting - 4 November 2019:

CATG Issue 9-19-10 Beanacre Westlands Lane rail bridge – Request for warning signs of road narrowing for westbound vehicles: Highways have inspected the site. The road width within the 30mph limit is not constant which is the reason for not displaying a “road narrows” sign on the approach to the bridge for westbound vehicles. The provision of a “pedestrians in road” signs could be considered. The cost of two new signs would be in the region of £500. It was noted that signs were being provided at the expense of CATG for another council in the Melksham Community Area, and that the request for these signs was for a safety reason.

Recommendation: *The parish council confirm their support of the provision of these signs, and request that they are wholly funded by CATG as per the precedent recently set for another similar scheme in Snarlton Lane with Cllr Alan Baines being given delegated powers as the council's CATG representative to offer/negotiate up to 100% to secure the provision of the scheme.*

Subsequently 'Pedestrians in the Road' signage was installed on both sides of the bridge on Westlands Lane.

Highway Minutes 20 March 2023

These are attached with the relevant bits highlighted in yellow.

Highway Minutes 25 September 2023

Concerns at drivers not being aware of the weight limit on Westlands Lane bridge was discussed at this meeting and improved signage is currently being looked into, with an update being provided at a Highways meeting on Monday, 15 January.

I hope this answers your questions.

Best Regards

Lorraine

Lorraine McRandle
Parish Officer
Melksham Without Parish Council
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Melksham Community Campus
Market Place, Melksham
Wiltshire, SN12 6ES
01225 705700
office@melkshamwithout-pc.gov.uk
www.melkshamwithout-pc.gov.uk

Want to keep in touch?

Follow us on facebook: Melksham Without Parish Council or Teresa Strange (Clerk) for additional community news
On twitter: @melkshamwithout On Instagram: melkshamwithoutpc

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Lorraine McRandle

Subject: FW: Speeding on Westlands Lane, Beanacre and future LHFIFG meeting dates

From: Rose, Martin <martin.rose@wiltshire.gov.uk>
Sent: 08 January 2024 17:04
To: Lorraine McRandle <office@melkshamwithout-pc.gov.uk>
Subject: RE: Speeding on Westlands Lane, Beanacre and future LHFIFG meeting dates

Hi Lorraine,

I've checked the data base for the last 3 years and found the collision (slight) on Westlands Lane dated 01/03/23. It was an 18-year-old female (negative breath test)
The police report simply states V1 the road for reasons unknown. There is no mention of speed relating to the causation I'm afraid.

The next LHFIFG meeting after Feb will be May 24. (date to be confirmed). I will confirm all the meeting dates for 2024 in due course.

The screenshot shows a software interface for accident data. On the left is a 'Summary Panel' with the following details:

- Accident Ref No: 22544/23
- Severity: 3. Slight
- Vehicles: 1
- Casualties: 4
- Date (dd/mm/yyyy): 01/03/2023
- Time: 1315
- Local Authority: [Dropdown]
- Easting: 390138
- Northing: 166453
- Light Conditions: 1. Daylight
- Weather: 1. Fine - no high winds
- Road Surface Conditions: 1. Dry
- Special Conditions at Site: 0. None
- Carriageway Heds: 0. None
- Officer Attended?: 1. Yes
- Location: VIC WESTLANDS AVE, OUTSIDE HOUSE NUMBER 42, MELKSHAM, SMO
- Description: V1(CAR) TRAV E FOR REASONS UNKNOWN, V1 HAS LOST CONTROL AND LEFT C'WAY O/S INTO FIELD. SMO
- Status: 77

On the right is a map titled 'Most Recent 36 Months - (Injury) - Accident Data'. The map shows a road network with a green star marking the location of the accident on Westlands Lane. The map includes labels for 'WESTLANDS LANE' and 'BEANACRE'. A small 'By 1910 116' label is visible in the bottom right corner of the map area.

Accidents between dates 01/07/2020 and 30/06/2023 (36) months

Selection:

Selected using Manual Selection

Notes:

22544/23 01/03/2023 Wednesday Time 1315 Vehicles 1 Casualties 4 Slight
 Fine without high winds Road surface Dry Daylight
 Special Conditions None Road Type Single carriageway
 V1(CAR) TRAV E. FOR REASONS UNKNOWN, V1 HAS LOST CONTROL AND LEFT C/WAY O/S INTO FIELD. S
 Occurred on UC WESTLANDS AVE, OUTSIDE HOUSE NUMBER 42, MELKSHAM. SMO

Vehicle Reference	1	Car	Going ahead
Not in restricted lane			No skidding, jack-knifing or overturning
First point of impact	Front	Age of Driver	18 Breath test Negative
Vehicle direction	W to E	Driver Postcode	BA1 <input type="text"/>
FRV	Not foreign registered vehicle	Journey	Other
Left hand drive	No		

Casualty Reference:	1	Age:	18	Female	Driver/rider	Severity:	Slight
Seatbelt	Worn but not independently confirmed		Cycle helmet	Not a cyclist			
Casualty Reference:	2	Age:	29	Male	Passenger	Severity:	Slight
Seatbelt	Worn but not independently confirmed		Cycle helmet	Not a cyclist			
Casualty Reference:	3	Age:	21	Female	Passenger	Severity:	Slight
Seatbelt	Worn but not independently confirmed		Cycle helmet	Not a cyclist			
Casualty Reference:	4	Age:	29	Male	Passenger	Severity:	Slight
Seatbelt	Worn but not independently confirmed		Cycle helmet	Not a cyclist			

Regards

Martin Rose IEng, FIHE, MCIHT, CMgr MCMI
 Principal Engineer – Traffic Engineering
 Highway Asset Management and Commissioning
 Wiltshire Council ,
 County Hall, Bythesea Road
 Trowbridge BA14 8JN



Email: martin.rose@wiltshire.gov.uk
 Web: www.wiltshire.gov.uk

Highways Fault? Report it here:
<http://www.wiltshire.gov.uk/mywiltshire-online-reporting>

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From: Lorraine McRandle <office@melkshamwithout-pc.gov.uk>
Sent: Monday, January 8, 2024 3:50 PM
To: Rose, Martin <martin.rose@wiltshire.gov.uk>
Cc: Teresa Strange <clerk@melkshamwithout-pc.gov.uk>
Subject: Speeding on Westlands Lane, Beanacre and future LHFIG meeting dates

You don't often get email from office@melkshamwithout-pc.gov.uk. [Learn why this is important](#)

Hi Martin

I wonder if you could help with an issue.

Last year we received a request to extend the 30mph speed limit on Westlands Lane over the bridge, following an accident and contacted Mark to ascertain if he had received any information on the accident (email attached).

Do you know if the details of the collision were passed on to the internal collision investigator or appeared on the Police's accident database, as this information would be useful, as we have received further complaints of speeding on Westlands Lane again and this information would be useful, as I am sure it will be raised at the meeting.

LHFIG DATES

Whilst we have the date of the February LHFIG meeting, are you able to provide any future dates, as we will be considering our meeting dates shortly, and try to fit Highway meetings in, prior to any LHFIG meetings.

Look forward to hearing from you.

Lorraine

Lorraine McRandle
Parish Officer
Melksham Without Parish Council
First Floor
Melksham Community Campus
Market Place, Melksham
Wiltshire, SN12 6ES
01225 705700
office@melkshamwithout-pc.gov.uk
www.melkshamwithout-pc.gov.uk

Lorraine McRandle

From: Traffic Surveys <TrafficSurveys@wiltshire.gov.uk>
Sent: 06 October 2023 11:46
To: Lorraine McRandle
Cc: Stansby, Mark; Community Speed Watch (communityspeedwatch@wiltshire.police.uk)
Subject: Traffic Survey Results - 046-008 C400 Pathfinder Way, Melksham
Attachments: 046-008 - C400 Pathfinder Way, Melksham SUMMARY.pdf; Community Speed Watch Criteria for intervention.pdf; Setting up a CSW teamv4.pdf

Good morning

Further to your traffic survey request for Pathfinder Way in Melksham, please find attached the results for your records along with details of the criteria that we follow for intervention.

The survey results demonstrate that the combined 85%ile was **37.6mph** and therefore meets the criteria for a Community Speed Watch Scheme.

Where sites do not meet the eligibility criteria for Community Speed Watch, there may be other engineering solutions which can help mitigate against concerns or further reinforce the current speed limit. If there is a desire to consider this, you are encouraged to discuss with your local Town and Parish Council in the first instance, ahead of seeking advice from the Local Highway Footway Improvement Group (LHFIG). To submit a request for consideration by the LHFIG, please complete the relevant form which is available here along with guidance on these groups [Local Highway and Footway Improvement Groups - Wiltshire Council](#).

Please Note - forms can only be submitted where they have support from your Town or Parish Council.

Kind regards

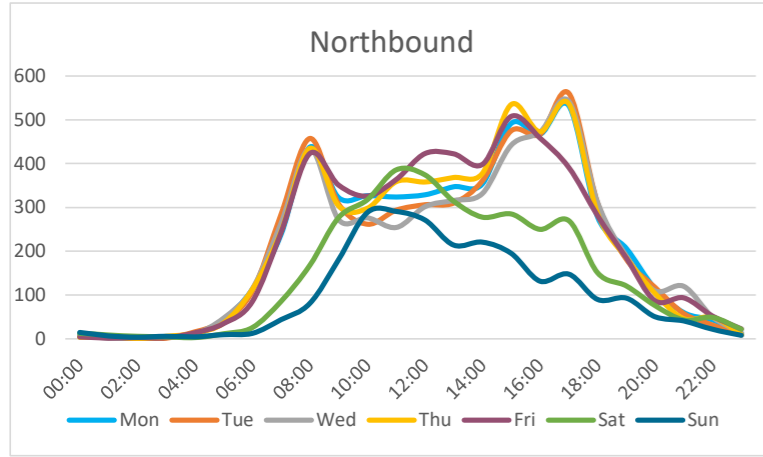
Emma Painter
Transport Planning Assistant
Sustainable Transport Team
Transport & Development



Tel: 01225 756196
Email: trafficsurveys@wiltshire.gov.uk
Website: www.wiltshire.gov.uk

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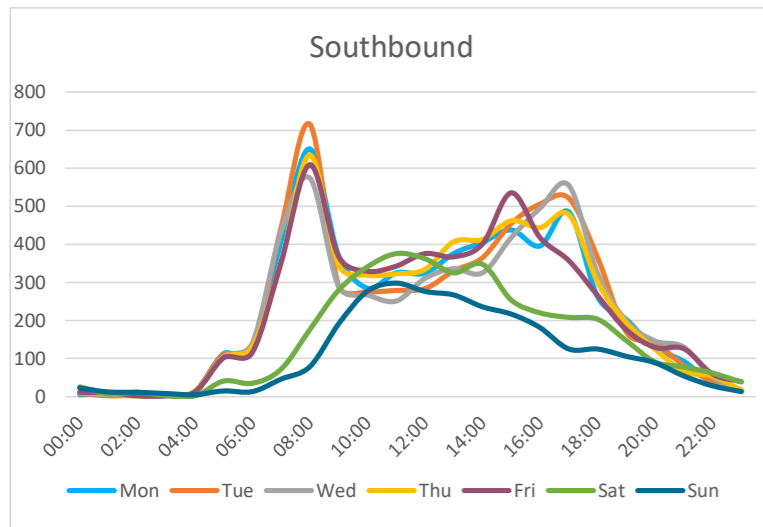
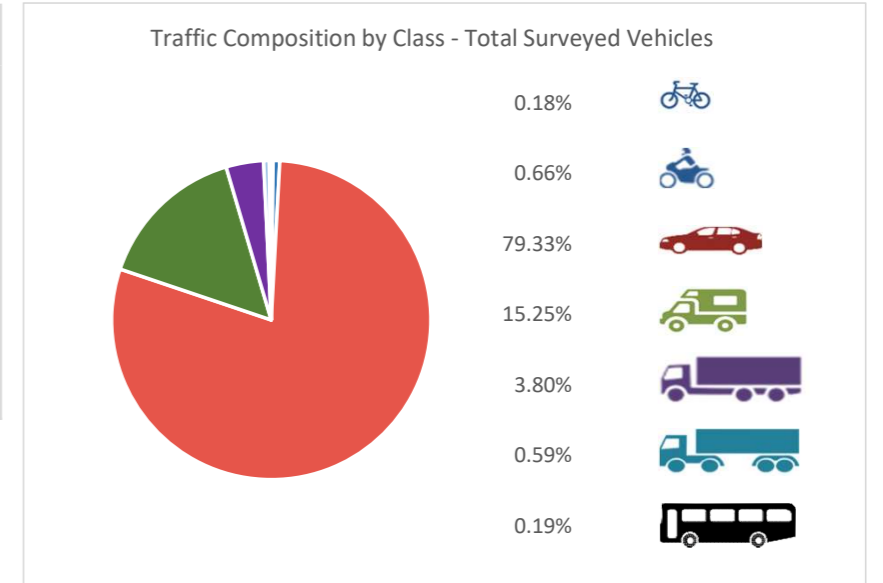
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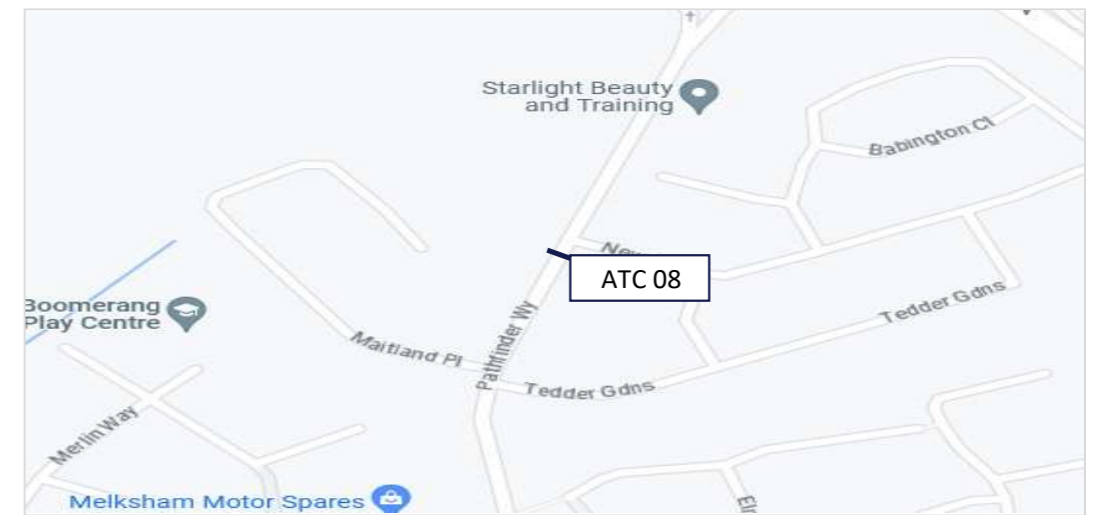
Direction	7-Day Average Speed	7-Day 85th %ile Speed
Northbound	32.6	37.7
Southbound	31.4	37.5
Combined	32.0	37.6



On a 7-day average		
72.1%	30.0%	1.8%
64.7%	27.9%	1.5%
68.3%	28.9%	1.7%
of vehicles are travelling over posted speed limit (PSL)	of vehicles are traveling 10% +2 over PSL (35mph)	of vehicles are 15mph over PSL (45mph)



Direction	Weekday Average Total Traffic	7-Day Average Traffic	Weekly Traffic Total
Northbound	5050	4461	31226
Southbound	5489	4835	33845
Combined	10539	9296	65071



Data annotated with '*' denotes when a given time period has been affected by data loss. For a full breakdown of data loss please refer to the Data Quality tab.

Tracsis will retain all personal data relating to this project, including all video images, for a period of 3 months after receipt of this report and all other data files for one year. If you would like a copy of the personal data or wish for us to retain for a longer period, please do not hesitate to contact us.

The traffic survey will record 85th percentile speed for each vehicle and this will be used to determine if the site enters the thresholds for intervention and detailed as follows;

Speed Limit (MPH)	No further action (85thile)	Considered for Community Speed Watch (85thile)	Police Enforcement (85thile)
20mph	20 mph to 24 mph	24.1 mph to 38.9 mph	Over 39 mph
30mph	30 mph to 35 mph	35.1 mph to 41.9 mph	Over 42 mph
40mph	40 mph to 46 mph	46.1 mph to 49.9 mph	Over 50 mph

Help us tackle speeding



Setting up a Community Speed Watch

October 2023

Community Speed Watch (CSW) is a scheme which gives local people the power to help reduce traffic speeds and improve the quality of life in their community.

Changing the attitudes of drivers is key to reducing speed. CSW is about taking positive action, working together to educate and reinforce the importance of reducing speeds in our town and villages across Wiltshire & Swindon.

Motorists caught speeding by volunteers are sent a warning letter from the police. Further action is taken against persistent offenders with their details being passed to their local Community Policing Teams for action.

The main objectives are:

- To secure a reduction in vehicle speeds to prevent collisions
- To improve quality of life
- To reduce noise pollution
- To raise public awareness of inappropriate speed.

Your traffic survey results

Once the traffic survey has been completed by either Wiltshire Council or Swindon Borough Council and it fits the criteria for a CSW team, the following requirements must be made. You'll need at least 3 – 6 residents willing to undergo training to become CSW volunteers, one of which will need to be designated as the team leader and undergo non police personnel vetting level 1 (NPPV1). Their responsibilities will be to:

1. Administration

- Use DutySheet to log future sessions.
- To collate all Speed Watch results, using MS Excel to the CSW Support Team.

2. Communication

- To circulate details of speed check activity to team members
- To circulate relevant updates from CSW Support Team to team members.
- To assist the CSW Support Team with any enquiries as appropriate.

3. Training

- To provide training details to NEW potential team members. Ensure paperwork is complete prior to training and following training.

4. Equipment

- To be the contact for the maintenance of the SL700 Unipar device.

5. Marketing/Promotion

- To work as part of a wider team to develop CSW within the force area.



Please note; CSW is **NOT** able to operate in locations where traffic calming measures are in place.
Contact CSW on communityspeedwatch@wiltshire.police.uk
To find out more about Road Safety, scan the QR code or

From: Wiltshire Street Lighting <streetlightinginWiltshire@atkinsrealis.com>
Sent: 01 November 2023 18:03
To: Lorraine McRandle <office@melkshamwithout-pc.gov.uk>
Cc: Teresa Strange <clerk@melkshamwithout-pc.gov.uk>; Metcalfe, Paul <Paul.Metcalfe@atkinsrealis.com>
Subject: RE: New SID Devices for Melksham Without Parish Council and new locations

Hi Lorraine,

Further to the review we are unable to accept the use of the location highlighted red in table at bottom of email; however this is only because the proposed Evolis SID sign is 50% larger than your old Solagen SID and 6m columns have a very low capacity for signs.
 We can of course continue to approve the location if you use the Solagen SID.

If you want to review your schedules and see what can be adjusted then please do so, once resubmitted we will transfer to an approval form highlighting the restrictions

Can you also please send details of any method statements for your contractors access / mounting etc and the usual public liability insurance docs.

Speed Indicator Device Schedule (New Evolis/Elan City Device)

Melksham Without Installation Schedule

New schedule from November 2023

Week	Site	Location of SID	Date due to installed	Date actioned
1 & 2	Pathfinder Way, Bowerhill (Facing traffic coming from Melksham direction) NEW LOCATION	Lamp Post 6		
3 & 4	Shaw Hill - on right hand side travelling towards Melksham (facing In bound traffic from Atworth direction)	Lamp post 38		
5 & 6	Beanacre A350 Traffic Island (facing in bound traffic coming from the Chippenham direction)	Column 27a		
7 & 8	Outside Melksham Oak School, Devizes Road (A365) (facing out bound traffic from Melksham direction)	Column 0035		
9 & 10	Shaw Hill (Outbound) - on left hand side travelling towards Atworth (facing out bound traffic travelling from Melksham)	Lamp post 38		
11 & 12	Pathfinder Way, Bowerhill (facing traffic coming from Bowerhill direction) NEW LOCATION	Lamp Post 7		
13 & 14	A350 - Beanacre Road (near last bus stop heading out of Beanacre towards Lacock) (facing out bound traffic TRAVELLING TOWARDS CHIPPENHAM)	Column 29		
15 & 16	A365 (Opposite Melksham Oak) near Hornchurch Road Junction (facing in bound traffic coming from Devizes direction)	Column 34		

Best Regards

Stuart Brown (Mr) BEng (Hons)

Exterior Lighting Consultant

AtkinsRéalis

+44 1225 73 0367, +44 7912562481

County Gate, County Way

Trowbridge, Wiltshire, BA14 7FJ, GB

From: Wiltshire Street Lighting
Sent: 29 October 2023 19:03
To: Lorraine McRandle <office@melkshamwithout-pc.gov.uk>; Wiltshire Street Lighting <streetlightinginWiltshire@atkinsrealis.com>
Cc: Teresa Strange <clerk@melkshamwithout-pc.gov.uk>; Metcalfe, Paul <Paul.Metcalfe@atkinsrealis.com>
Subject: RE: New SID Devices for Melksham Without Parish Council and new locations

Hi Lorraine,

Many thanks. We will undertake a review of all locations to identify ongoing suitability.

Best Regards

Stuart Brown (Mr) BEng (Hons)

Exterior Lighting Consultant

AtkinsRéalis

+44 1225 73 0367, +44 7912562481

County Gate, County Way
Trowbridge, Wiltshire, BA14 7FJ, GB

From: Lorraine McRandle <office@melkshamwithout-pc.gov.uk>
Sent: 26 October 2023 16:23
To: Wiltshire Street Lighting <streetlightinginWiltshire@atkinsrealis.com>
Cc: Teresa Strange <clerk@melkshamwithout-pc.gov.uk>
Subject: FW: New SID Devices for Melksham Without Parish Council and new locations

Dear Street Lighting

Further to my email below of 5 August 2022, I write to inform you, following a recent traffic survey on Pathfinder Way, Bowerhill, which resulted in it being eligible for a SID, we have added it our SID schedule for our Evolis device (new schedule attached).

I hope the 2 lamp post sites chosen to erect the device meet your approval.

Best Regards

Lorraine McRandle
Parish Officer
Melksham Without Parish Council
First Floor
Melksham Community Campus
Market Place, Melksham
Wiltshire, SN12 6ES
01225 705700
office@melkshamwithout-pc.gov.uk
www.melkshamwithout-pc.gov.uk

Speed Indicator Device (SID 1 - OLD DEVICE)
Melksham Without Installation Schedule
New schedule from November 2023

Week	Site	Location of SID
1 & 2	Shaw Hill - on right hand side travelling towards Melksham (facing In bound traffic from Atworth direction)	Lamp Post 38
3 & 4	Outside 594 Semington Road (facing inbound traffic from Hampton Park direction)	Lamp Post 22
5 & 6	Outside 180A Woodrow Road (facing out bound traffic from Melksham direction)	SID post in socket
7 & 8	Beanacre A350 Far end of Church Layby Island (facing North Bound traffic from Melksham direction)	SID post in socket
9 & 10	West Hill, Whitley (near Children's Nursery) (facing the traffic travelling towards Purlpit/Atworth)	by old phone box
11 & 12	Shaw Hill (Outbound) - on left hand side travelling towards Atworth (facing out bound traffic travelling from Melksham)	Lamp Post 38
13 & 14	Outside 194A Woodrow Road (facing In bound traffic Lacock direction)	SID post in socket
15 & 16	Corsham Road, Whitley (facing In bound traffic from Corsham direction)	Lamp Post 13
17 onwards	Repeat sequence of weeks 1 to 16	

Speed Indicator Device Schdule (New Ecolis/Elan City Device)
Melksham Without Installation Schedule
New schedule from November 2023

Week	Site	Location of SID
1 & 2	Pathfinder Way, Bowerhill (Facing traffic coming from Melksham direction) NEW LOCATION	Lamp Post 6
3 & 4	Beanacre A350 Traffic Island (facing in bound traffic coming from the Chippenham direction)	Column 27a
5 & 6	A365 (Opposite Melksham Oak) near Hornchurch Road Junction (facing in bound traffic coming from Devizes direction)	Column 34
7 & 8	Pathfinder Way, Bowerhill (facing traffic coming from Bowerhill direction) NEW LOCATION	Lamp Post 7
9 & 10	Outside Melksham Oak School, Devizes Road (A365) (facing out bound traffic from Melksham direction)	Column 0035
11 & 12	Beanacre A350 Traffic Island (facing in bound traffic coming from the Chippenham direction)	Column 27a
13 & 14	A365 (Opposite Melksham Oak) near Hornchurch Road Junction (facing in bound traffic coming from Devizes direction)	Column 34
15 & 16	A350 - Beanacre Road (near last bus stop heading out of Beanacre towards Lacock) (facing out bound traffic TRAVELLING TOWARDS CHIPPENHAM)	Column 29

EXTRACT FROM CAWS MINUTES – 29 NOVEMBER 2023

Speedwatch / Road Safety – Kirsty (and noting Chair’s report)

Kirsty advised that she now has the data to support the need for police to attend the new Corsham Road Speedwatch site. The police have recently carried out checks on Shaw Hill. Further details will be provided at the next meeting.

Kirsty reported that in the period July 2020 to November 2023, “1st letters” for speeding had been issued as follows:

Shaw & Whitley - 504

Beanacre - 35

Berryfields - 70

Seend - 12

It was agreed that this is concerning and that more data and analysis would be required to understand the disparity.

Lorraine McRandle

From: Teresa Strange
Sent: 18 December 2023 17:46
To: Andy Russell; David Pafford; John Doel; Rob Hoyle; Robert Shea-Simonds; Shona Holt; Stefano Patacchiola; Alan Baines; John Glover; Mark Harris; Richard Wood; Terrence Chivers; Peter Richardson
Cc: Lorraine McRandle
Subject: RE: Thoughts for the LWCIP consultation to be sent under delegated powers

Dear Councillors

The deadline for this consultation has been extended until 5th Feb.

I will therefore put these additional points to the Highway Committee in Jan for ratification.

Kind regards, Teresa

From: Teresa Strange

Sent: 13 December 2023 16:13

To: Cllr Andy Russell (andy.russell@melkshamwithout-pc.gov.uk) <andy.russell@melkshamwithout-pc.gov.uk>; Cllr David Pafford (david.pafford@melkshamwithout-pc.gov.uk) <david.pafford@melkshamwithout-pc.gov.uk>; Cllr John Doel (john.doel@melkshamwithout-pc.gov.uk) <john.doel@melkshamwithout-pc.gov.uk>; Cllr Rob Hoyle (rob.hoyle@melkshamwithout-pc.gov.uk) <rob.hoyle@melkshamwithout-pc.gov.uk>; Cllr Robert Shea-Simonds (robert.shea-simonds@melkshamwithout-pc.gov.uk) <robert.shea-simonds@melkshamwithout-pc.gov.uk>; Cllr Shona Holt (shona.holt@melkshamwithout-pc.gov.uk) <shona.holt@melkshamwithout-pc.gov.uk>; Cllr Stefano Patacchiola (stefano.patacchiola@melkshamwithout-pc.gov.uk) <stefano.patacchiola@melkshamwithout-pc.gov.uk>; Councillor Alan Baines (alan.baines@melkshamwithout-pc.gov.uk) <alan.baines@melkshamwithout-pc.gov.uk>; Councillor John Glover (john.glover@melkshamwithout-pc.gov.uk) <john.glover@melkshamwithout-pc.gov.uk>; Councillor Mark Harris (mark.harris@melkshamwithout-pc.gov.uk) <mark.harris@melkshamwithout-pc.gov.uk>; Councillor Richard Wood (richard.wood@melkshamwithout-pc.gov.uk) <richard.wood@melkshamwithout-pc.gov.uk>; Councillor Terry Chivers (terry.chivers@melkshamwithout-pc.gov.uk) <terry.chivers@melkshamwithout-pc.gov.uk>; Peter Richardson <peter.richardson@melkshamwithout-pc.gov.uk>

Cc: Lorraine McRandle <office@melkshamwithout-pc.gov.uk>

Subject: Thoughts for the LWCIP consultation to be sent under delegated powers

THOUGHTS FOR RESPONDING TO THE LCWIP CONSULTATION Local Cycling and Walking Improvement Plan for Melksham Deadline Fri 22nd December

Link to consultation:

<https://www.wiltshire.gov.uk/article/8367/Help-to-shape-cycling-and-walking-plans-in-Calne-and-Melksham>

Dear Councillors

You talked about this at the Full Council meeting on Monday 4th December, and made a few points, which are listed below. I also met with Katie and Vaughan from Place Studio yesterday on the Neighbourhood Plan, and Vaughan and I had a quick chat about it and he has put down a few thoughts on integrating the plan with what the NHP says, and his thoughts as an Urban Planner so these are listed below too (he replied before he saw what I had previously sent Wiltshire Council, so some items you will see I have mentioned too).

In addition, I was invited to a very quick – 5 minute – briefing at the beginning of an Area Board internal meeting by Teams, where they showed the consultation they were about to send, and that evening I sent a list of the things that I thought were missing that were already current

improvement plans you had raised and it seems that these were not included – I have listed them at the end of this document too. This was in mid October, and I am sorry that you did not have as part of the agenda pack for when you considered this, I thought it had been picked up.

The town council are looking at this on Monday night (18th Dec) and so with your blessing, I will send the comments (and attachments) to both Wiltshire Council for the consultation, but also to the Town Council for their information (as Vaughan pointed out to me, it would be good if the points were integrated) and the consultation is for the urban areas, so mainly for the town. Vaughan commented that there is a lot of potential/need in the town, so would be good to see these articulated in the Improvement Plan.

Extract from draft MWPC Full Council minutes 4th December re LCWIP

319/23 Local Cycling and Walking Plans (LCWIPs) for Calne and Melksham. To consider providing a response to the consultation which closes on 22 December.

Members made the following comments:

- It was noted Bowerhill is included within the Melksham Town Key Focus Map but should be considered separately, also Berryfield is split in half, with half in the Town and half not and should also be considered as a separate area or referred to as Melksham Town, Bowerhill & Berryfield on the legend.
- Priority route MW10: A365 to Gymnastic School. It was suggested no one walks from the A365 to the gym but might walk from the town to the gym. The shortest route is along the secondary route MW12, (which is no included on the legend) and is the safest route and set back from the road and avoids the HGVs on the A365 diverted from Seend.
- What is the definition of Melksham Development sites?

It was noted there is a significant tract of land hatched red on the map indicating Melksham Development Sites to the rear of Melksham Oak School northwards, which also appeared to include Oakfield Stadium land. Parish Council are only aware of the following development sites in this area:

- PL/2023/01949: Blackmore Farm (650 dwellings)
- PL/2023/0710: Snarltan Farm (up to 300 dwellings)
- Proposed site allocations in the draft Local Plan known as Land off Bath Road Policy 19 for 135 dwellings and Land east of Melksham Policy 18 for 425 dwellings

The map also does not include the following development sites, which have been approved:

- PL/2022/00808: Land West of Semington Road (50 dwellings)
- PL/2022/08155: Land West of Semington Road (53 dwellings)
- 20/01938/OUT: Land at Semington Road (144 dwellings) (Known as Buckley Gardens)

- There is a need to extend the footpath along Semington Road from Bowood View to the pedestrian access off of Semington Road to the new Berryfield Village Hall.

Resolved: To forward the above comments to Wiltshire Council in response to the consultation and to give delegated powers to the Clerk to also provide any additional comments, once she has had an opportunity to review proposals and highlight any amendments/omissions.

Vaughan Thomson, Place's comments:

Comments;

In Principle

It is good WC are progressing this and the reasoning behind it is robust.

There is broad conformity with JMNP Policy 11.

It is also good that Melksham is in an earlier phase alongside the draft JMNP2 as it can link policies to it and be in a smaller pack in seeking investment. Although I note there are further stages in developing the network and feasibility before any funding.

Engagement

What prior engagement has supported the proposals?

I believe you have made suggestions.

What outreach is WC doing?

There is insufficient time to make well-considered comments.

JMNP1

How aligned are the proposals to JMNP1 Policy 11 (active travel) and network figure 8?

This is the adopted policy evidence base and should be the starting point.

I've not had time to do the comparison.

Routes could do more to integrate with the GBI network. Ref Policy 12. Fig 9. (I think the same might be said for JMNP1 figs 8&9)

Has Priority for People produced anything?

Local Plan

Growth areas are inaccurately shown on the plans.

Some connectivity future proofed into north east extensions. But all highway based.

Connections with Melksham Oak School appear inadequate to surrounding communities given likelihood of high walking and cycling need/opportunity.

WC Design Guide

WDG Chapter 8, Movement, provides guidance for new developments which can take over for extension networks and detailing.

General

It is a physical highway based proposal. Best practice suggests this should be part of a wider approach. See this Scottish Govt guidance review eg.



[literature-review-best-practice-in-active-travel-and-its-associated-benefits-april-2023](#)

PDF Document · 722 KB

In particular walking and cycling for different purposes and user groups should be considered, eg commuting, school, health and leisure, linking to the countryside.

The proposals seem constrained by pre-existing highway use and capacity. Eg they will re-route cycles where further analysis shows there to be insufficient room. The by-pass scheme should be integrated to optimise future opportunities within the local urban network.

Traffic speed is a key factor, not just routes. Area speed management should be considered to encourage safer local walking and cycling, eg home zones. (I know the current govt considers these to be part of the war on motorists, but studies show they work).

E-bikes and scooters are now more common. They use the same network but can extend the range.

JMNP Policy 9 (which supports development that addresses walking and cycling) and the Town Centre Master Plan Report (chapter 6/6.5 public realm, connectivity and accessibility) is of particular relevance to the Town Council.

MWPC Clerk's comments on 16th October, following very brief briefing (just the map) at the Area Board internal meeting. Quick presentation from Atkins, and Kingsley Hampton, Wiltshire Council – the attachments relate to these comments

Dear Kingsley

Just to confirm the points just raised on the area board call... I don't have the contact details of Peter at Atkins.

1. Please see below and attached for the issue we have and the route proposed, for children in particular coming from new Semington Road developments to the proposed school at Pathfinder in Bowerhill and Melksham Oak Secondary school.

2. Please see email attached on the Stage 4 safety audit of the Hilperton to Melksham route, and when it just stops at Longford Road without a safe onward journey to the town centre – again map attached, called “other issues” – the email says its being raised as future project for the Sustainable Travel team.
3. Priority for People is a Melksham Town Council project, with their survey results on the dedicated website <https://www.priorityforpeople.org/>
4. The proposed route for a new pedestrian/cycle way to the rear of Melksham Oak was not on any of the maps.
5. The following planning application was refused by Wiltshire Council and at appeal next week, and yet was on your strategic sites map, it was not allocated in the draft Local Plan (this is land south of Western Way PL/2022/08504) **this needs updating as was approved at appeal**

In addition, the Melksham Neighbourhood Plan (adopted July 2021) has been reviewed and has gone out for formal consultation starting today, of particular interest is its revised Policy 11: Sustainable Transport and Active Travel on page 76 of the plan www.melkshamneighbourhoodplan.org I have attached its updated Green and Blue Infrastructure Evidence Report which might be useful as just updated.

Thanks for keeping the parish council informed, we look forward to contributing to the consultation. Presumably the comments we submitted to the LCWIP in September 22, along with other stakeholders have been fed into this?

With kind regards,
Teresa

Extract from Minutes of the Highways & Streetscene Committee on 26th September 2022:

180/22 Cycling & Walking Infrastructure

- a) **Wiltshire Council Local Cycling and Walking Infrastructure Plan. To consider response to consultation (consultation ends on 26 September)**
<https://www.wiltshire.gov.uk/transport-town-cycle-networks>

The Clerk explained there were various questions which needed a response within the consultation. The final document would be useful in providing evidence to developers of a need for particular types of infrastructure and therefore it was important to make sure any local requests/projects were included within the document.

Q4: Are any key routes missing where there is likely to be high potential for walking to a railway station outside the market town.

On looking through the report it was noted it did not mention the following routes:

- The long-held ambition to install a cut through from Foundry Close to the Railway Station.
- Access to Melksham Oak School from the new development (Hunters Wood/The Acorns).

Q5: Are there any routes missing

The Clerk explained the canal tow path from Melksham to Lacock was not included despite the Wilts & Berks Canal Trust stating they planned to construct a pedestrian/cycleway route which had already been costed, prior to the canal being built.

The Clerk explained she had noted the Kennet & Avon Canal Trust were looking at improving the whole route along the Kennet & Avon Canal for cyclists and pedestrians. It was noted there were areas within the Melksham area, which were virtually impassable.

Given the deadline was today, it was:

Resolved: to respond to the consultation to highlight the following routes are missing from the consultation:

- A cut through from Foundry Close to the Railway Station.
- Access to Melksham Oak School from the new development (Hunters Wood/The Acorns).
- Wilts & Berks Canal tow path/pedestrian/cycleway from Melksham to Lacock.

And to welcome the improvements along the Kennet & Avon Canal.

Lorraine McRandle

From: Rose, Kirsty <Kirsty.Rose@wiltshire.gov.uk>
Sent: 22 August 2023 13:40
To: Teresa Strange
Cc: Lorraine McRandle; Seed, Jonathon
Subject: RE: Hilperton to Melksham Active Travel Route - Stage 4 Audit

Hello Teresa,

Thank you very much for this information.

As well as sharing this with the auditors, I will share with my colleagues in Sustainable Transport so that we can consider the best mechanisms for educating cyclists on how to approach the crossing correctly. I agree that there is further consideration needed for continuing a route into Melksham town centre. It is unfortunate that we were unable to extend the original project to include this, but I will highlight for inclusion in future route planning with Sustainable Transport.

Kind regards,

Kirsty

From: Teresa Strange <clerk@melkshamwithout-pc.gov.uk>
Sent: Wednesday, August 16, 2023 11:51 AM
To: Rose, Kirsty <Kirsty.Rose@wiltshire.gov.uk>
Cc: Lorraine McRandle <office@melkshamwithout-pc.gov.uk>; Seed, Jonathon <Jonathon.Seed@wiltshire.gov.uk>
Subject: RE: Hilperton to Melksham Active Travel Route - Stage 4 Audit

Hi Kirsty

Sorry, didn't mean to chase, just knew there was a deadline and checking we had met it. 😊

I am sorry that more detail on the specific issues had not been sent through to you with the comments below. The comments below were a more blanket approach to all the issues that we have consistently had raised about Semington Road in general, and it seemed appropriate to send them as part of this review.

As you will be aware there is the new development for 150 dwellings and the new village hall at Bowood View that has now been built and occupied, but you may not be aware that there are several other planning applications along this stretch too. This makes a big impact on the amount of traffic that will be on the road now, and in the future.

- 144 dwellings, approved at reserved matters earlier this year, due to start on site this August 20/01938/OUT & PL/2022/02749 – this is between Bowood View and Shails Lane
- 50 dwellings, approved at appeal at outline, and at reserved matters last week 20/07334/OUT – this is behind Townsend Farm and will be 100% affordable housing
- 53 dwellings, still at outline pending a decision, this is behind Townsend Farm too, behind the one above – so a phase 2

With regards to the specific comments on the way cyclists use the cycle lane incorrectly, this is from two Melksham Without Parish Councillors who live there and use Semington Road daily, and they see it as a regular occurrence. One councillor lives on Semington Road, and one lives in Bowood View and works further along Semington Road at the Ashville Centre – I mention this so you can see that they are very regular users of the route.

I have attached a map. Cyclists are heading to Melksham and when they get to the mobile home park, at the spot where there 3 new mobile homes are situated they cross to the wrong side of the road and continue along there all the way to the route to use the pedestrian crossing on the A350. I hope that makes sense?

The other point that was made by councillors was that it's a "Hilperon to Melksham" route, and there is no safer route onwards to Melksham Town Centre. Once cyclists have crossed the improved crossing at the A350 and head towards the town centre, there is no cycle lane once you get past the Longford Road turning (blue line on the "other issues" map.)

Other information you may find of use/relevant/for background context:

- Under the planning s106 obligations for the new developments, there is a requirement for the desire line across the A350 roundabout to be made "less attractive" (green on the "other issues" map) – this is a well used route to get to Aloeric primary school, there is a cut through at Hazelwood Road through to St Michaels Road.
- Working with Cllr Seed through the LHFIP process the parish council are working with Semington Parish Council on installing an ANPR camera to prevent the unauthorised access via the bus gate, I understand that the latest update is that a traffic survey will be undertaken, and the parish council have requested that the broken gate is replaced and locked as per the proper use of the bus gate. We are following up with Dick Lovett as anecdotal evidence is that vehicles regularly seen are brand new, have trade plates and are the models that they sell! The local PCSOs are spending some time at the bus gate at present.
- The parish council have not pursued more traffic calming in Semington Road (such as the sleeping policemen installed at Hilperon) as they did not feel it was appropriate as its regularly used by "blue light" vehicles from both police station and the Air Ambulance. Some residents on Semington Road have questioned if this is correct, and if they should be using the A350?
- There is a project by the Wilts & Berks Canal Trust to turn the road from the police station to the canal bridge as part of their "Bee Route" project <https://www.wbct.org.uk/news-plans/wiltshire/675-bee-route-en-route> as the historic route of the canal – which would change the grasscutting regime on that stretch of the road and involve wildflower planting. The parish council support this, but it has not yet taken the section 96 licence as the Canal Trust volunteers do not hold a street works licence, this is a bit of an impasse at present. But, as part of that the parish council requested the street lights to be switched off, and then changed the request to be dimmed as the Somerset Arms in Semington has closed and so likely to be more Semington residents walking to and from the New Inn and Milk Churn pubs in the parish; and in response to the comments from the street lighting officer about the need for light for feeding bats. See email attached for the map and timings etc
- Semington Road is eligible for Community Speed Watch and Speed Indicator Device and we regularly deploy the SID for inbound traffic outside 594 Semington Road (Lampost 22) and there is an active CSW volunteer team in place.

I hope all of that is useful.

Please give me a ring if anything is not clear.

With kind regards,

Teresa

From: Rose, Kirsty <Kirsty.Rose@wiltshire.gov.uk>

Sent: 15 August 2023 19:59

To: Teresa Strange <clerk@melkshamwithout-pc.gov.uk>

Cc: Lorraine McRandle <office@melkshamwithout-pc.gov.uk>

Subject: RE: Hilperon to Melksham Active Travel Route - Stage 4 Audit

Hello Teresa,

Thank you for your email. I can confirm that I have received the email below from Lorraine. Apologies for not coming back sooner, I have been working my way through the inbox.

If there is additional information that can be shared regarding cycle lane and cyclists using this incorrectly, I'd be very pleased to have it.

Kind regards,

Kirsty Rose IEng FIHE
Principal Engineer Manager
Traffic Engineering Team



Tel: 01225 756182

Email: kirsty.rose@wiltshire.gov.uk

Website: www.wiltshire.gov.uk

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From: Teresa Strange <clerk@melkshamwithout-pc.gov.uk>
Sent: Tuesday, August 15, 2023 4:58 PM
To: Rose, Kirsty <Kirsty.Rose@wiltshire.gov.uk>
Cc: Lorraine McRandle <office@melkshamwithout-pc.gov.uk>
Subject: FW: Hilperton to Melksham Active Travel Route - Stage 4 Audit

You don't often get email from clerk@melkshamwithout-pc.gov.uk. [Learn why this is important](#)

Hi Kirsty

Are you able to acknowledge receipt of this submission to the audit please, we have had no response at all and I just wanted to check you had received it.

The councillors were quite specific about a particular spot that cyclists were in the wrong direction in the cycle lane, it was on Semington Road, near the roundabout with the A350. Would you like more details on that?

With many thanks, Teresa

Teresa Strange
Clerk & Responsible Financial Officer
Melksham Without Parish Council
First Floor
Melksham Community Campus
Market Place, Melksham
Wiltshire, SN12 6ES
01225 705700
www.melkshamwithout-pc.gov.uk

Wellbeing Statement I may send emails outside office hours but never with any expectation of response. Please just get back to me when you can within your own working hours. Thank you.

Want to keep in touch?

Follow us on facebook: [Melksham Without Parish Council](#) or [Teresa Strange \(Clerk\)](#) for additional community news

On twitter: [@melkshamwithout](#)

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From: Lorraine McRandle <office@melkshamwithout-pc.gov.uk>
Sent: 10 August 2023 13:29
To: Rose, Kirsty <Kirsty.Rose@wiltshire.gov.uk>
Cc: Teresa Strange <clerk@melkshamwithout-pc.gov.uk>; Seed, Jonathon <Jonathon.Seed@wiltshire.gov.uk>
Subject: Hilperston to Melksham Active Travel Route - Stage 4 Audit

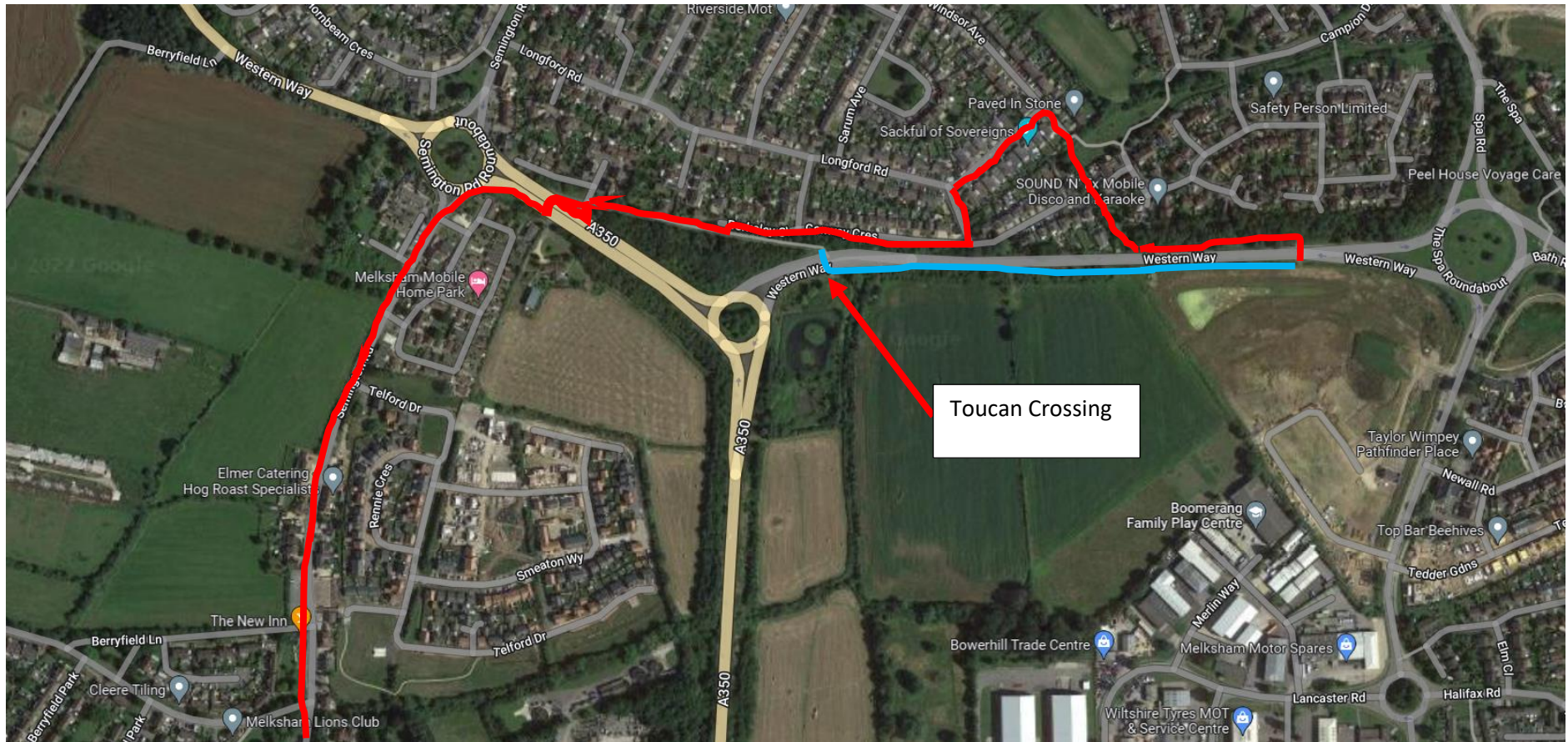
Kirsty

Following your email to Teresa, seeking submissions on any concerns the Parish Council may have regarding the Hilperston to Melksham Active Travel route, please see below a list of concerns as raised at a recent meeting:

- Improvements, such as signage/markings are required to stop cyclists travelling in the wrong direction along the cycle lanes.
- There has been no investment in Semington Road traffic management/road safety despite various recent new developments providing highway contributions via Section 106 Agreements to Wiltshire Council.
- Money has been spent on improving the cycleway and providing a new junction at the A350 roundabout end of Semington Road near Townsend Farm. However, cycling along Semington Road is highly dangerous due to speeding traffic, inconsiderate parking, including on parts of the cycleway. The road is constantly used as a cut through by drivers/customers wishing to access businesses on Hampton Park West, rather than using the A350 bypass.
- The cycle route should be a pleasure to use, all the way through to the new byway/bridle path from Semington village through to Hilperston. Unfortunately, this is not the case.
- One of the consequences of the poor-quality cycling provision and speeding traffic is those cyclists who are prepared to use the road, invariably use the pavements, rather than the roadway, causing serious danger to pedestrians.
- As a route for residents of Melksham to access the few remaining green spaces in the town, including the Kennet & Avon canal, this route needs to be far more user friendly to pedestrians, cyclists, horse riders, dog walkers etc. However, such road users need far better protection than is currently afforded.
- With the 400 plus additional houses due to be built or already completed, there will be an increase in school aged children, who will need safe access to nearby primary and secondary schools. Unfortunately, due to the issues around speeding traffic, inconsiderate parking and dangerously narrow and unsuitable footpaths, there is no existing safe route.

Regards

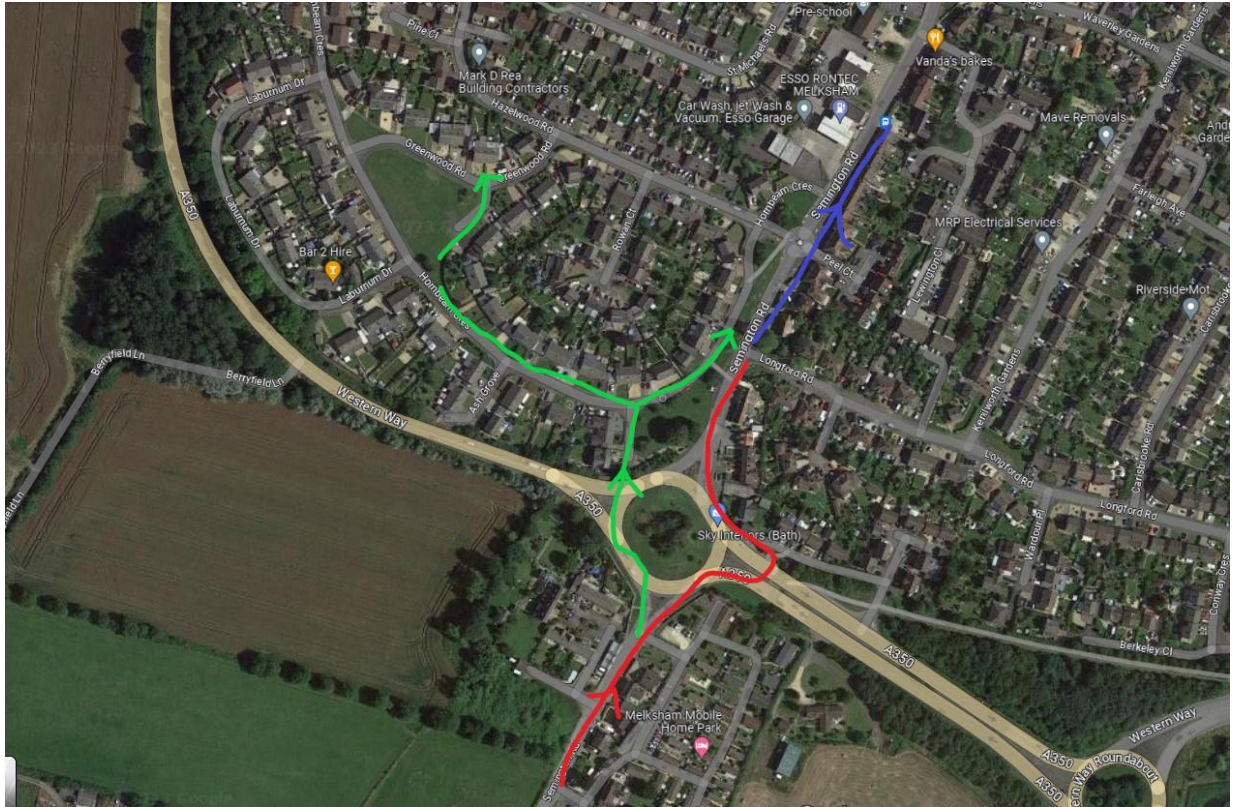
Lorraine McRandle



Walking route for those children coming from development (144 dwellings) East of Semington Road (PL/2022/02749) to access proposed new school at Pathfinder Place in RED.

Request for Section 106 Funding to be used to provide Toucan Crossing and create footpath along Western Way to proposed Pathfinder Place School in BLUE

AGENDA ITEM 12(d) – LCWIP Consultation



**PARISH STEWARD VISITS
MELKSHAM AREA 2024**

Parish Steward: Ian Thorp
07548 962732
Highway Engineer: Vacant

Allocated Parish Day
Float / Catch-up Day
No scheduled visits

Bank Holiday - No visits
No scheduled visits (visibility verge works)
No scheduled visits (noxious weed removal works)

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